



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		SATYAM FASHION INSTITUTE
Name of the head of the Institution		Dr. Vandana Jaglan
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		01204242805
Mobile no.		9810498807
Registered Email		director@satyamfashion.ac.in
Alternate Email		vandana.jaglan@satyamfashion.ac.in
Address		C-56A/ 14&15, Sector - 62, Noida
City/Town		Noida
State/UT		Uttar pradesh
Pincode		201309
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Women
Location	Urban
Financial Status	Self financed
Name of the IQAC co-ordinator/Director	Ms. Neetu Malhotra
Phone no/Alternate Phone no.	01204242805
Mobile no.	9810550423
Registered Email	neetu.malhotra@satyamfashion.ac.in
Alternate Email	iqac.cell@satyamfashion.ac.in

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://www.satyamfashion.ac.in/SATYAM-AQAR-2017-18.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.satyamfashion.ac.in/img/academic-calender/academic-calender-18-19.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	2.42	2017	22-Feb-2017	21-Feb-2022

6. Date of Establishment of IQAC

21-Nov-2017

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Graduation show and Exhibition	25-Apr-2019 1	100

Launching of research journal 'Design Quest' for promoting and developing research culture among students and academia	31-Aug-2018 1	50
Students' feedback taken for academic quality, college infrastructure and facilities	15-Mar-2019 2	50
Green audit conducted for assessing the green initiatives in the campus	16-Apr-2019 3	210
Academic and Administrative Audit	10-Sep-2019 1	20
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2018 0	0
View File				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Academic and Administrative Audit 2. Green Audit for the year 2018/19 3. Training of students in key organisations/ manufacturing units and designers 4. Launch of Research Journal Design Quest 5. Students participation in Green Fashion India 2018

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
Maintaining Academic Quality	Academic Calendar, Syllabus Lesson Plan were submitted by the faculty members for better coordination during the year. Subjects were allotted to faculty members as per their competency and experience. Timetable and activity planner were made and approved semester wise.
Training and placement of the students	Placement assistance Cell conducted career guidance session for the students and collected the career intent forms. Students were given opportunities for training and placements.
Promoting research culture among students and academia	Publication Cell launched its Research Journal 'Design Quest' on 31st August, 2018 in India International Centre, Delhi. The journal is duly verified by RNI
Encouraging students for participation in national and international events	Students were encouraged for participating in various conferences and competitions at national and international level. This helped students in developing their communication and presentation skills.
Holding Annual Graduation show and Exhibition	Final year's students were given the opportunity to showcase their research based collections during the annual Graduation show and Exhibition held on 25th April, 2019.
Promoting environmental consciousness in the campus	The institute conducted Green audit for promoting environmental consciousness in the campus. This was held in the month of April, 2019

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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
Governing Body	14-Sep-2019

15. Whether NAAC/or any other accredited

No

body(s) visited IQAC or interacted with it to assess the functioning ?	
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	30-Jan-2019
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>1. Academic section: This module contains the students attendance where subject teacher and class teachers add attendance of students for the lecture through entry on attendance register and can maintain the record of attendance of the theory class or practical. The assignments are also assigned to a group of student's or the whole class by the subject teacher. The teachers take monthly attendance records and send SMS to parents who are defaulters. The performance reports are maintained for the internal assessment.</p> <p>2. HR section: In this, staff details like staff appointments, joining of staffs, salary, attendance vouchers and staff leaves are maintained by the office.</p> <p>3. Account Section: This module has payroll management which includes salary vouchers, salary slips for the staff of the institute. This module also has Fees module different ledgers of fees (programme wise). The admin can allocate to students class wise, so that students can pay fees online through payment link.</p> <p>4. Library: KOHA software is used in the library management. This manages information about due books, books transactions details, stock and library feedback.</p> <p>5. Admissions: Here we can manage applications for new admissions, and this we can float on our Institute's website in which students can apply online by filling the form and/ or by filling offline admission form in the office.</p> <p>6. Communication: Through this SMS, Emails can be sent to the student's parents, other staff members of college and to those to whom to communicate official matters.</p> <p>7. Alumni: All alumni data and information</p>

is available in this module. We have a separate Alumni Cell which works on this module. 8. Placements: The placement assistance cell records information through Job Announcement Proforma, student registration for placement and their career intent form through this module, also placement cell can directly communicate through mail to company or student for the placement drive (on/off campus). 9. Hostel: Room wise student list and details of hostel, student's attendance in hostel is available in this module. Hostel warden manages its records. 10. Examination Result: University results of students are maintained and sent through SMS to parent's in this module. We have an Examination Cell for maintaining internal assessment records. The office Superintendent coordinates with the university for examination related matters. All the marks are uploaded through the university online portal and its records are maintained properly.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The syllabus framing of theory and practical courses is structured by the Board of Studies (BoS) S.N.D.T. Women's University, Mumbai. Our faculty members are active members of BoS. However, our Institution has a mechanism for well-planned curriculum delivery and documentation. Apart from the traditional teaching-learning methods of whiteboard and lecturing, our college emphasises curriculum delivery through practical learning. An academic calendar is prepared in advance and published on the college website. Theory syllabus is taught in the classroom by chalk and talk method or LCD projector method and for that PPTs and C.D.s are prepared by faculty. Practical courses are run in the laboratories by using various instruments, equipment, chemical, glassware, class-work material, charts, models, etc. For the specific topic excursion, study tour, field visits, guest lectures are arranged. If faculty is absent, he/she makes alternative arrangement for the completion of the syllabus. Simultaneously the complete records of theory and practical syllabus are maintained in Teacher's Diary. The students' attendance is recorded daily in attendance registers as well as Saral software. Each department invites industry experts to deliver guest lecturers in their respective field of work. It enables students to get an insight into the real design industry. The students undertake live projects and internships to supplement learning. They are also encouraged to complete their assignments on topics within the curriculum and present the same in jury and practical sessions. Creative thinking is encouraged through the various debates, role-playing, brain storming and group discussions. The curriculum is enhanced by conducting

projects and field trips, giving insights beyond the syllabus. The college arranges an array of co-curricular activities to enrich the curriculum. Our classrooms are I.C.T. equipped, and Wi-Fi enabled. These facilities provide an interactive learning environment. The college also has a library with relevant resources and subscribes to numerous journals to keep abreast of changing trends in their respective subjects. The Librarian maintains a record of the students using the numerous library facilities. To ensure effective curriculum delivery, every faculty member must submit a syllabus teaching plan to the Principal at the beginning of each semester. The Principal and H.O.D. Conducts regular meetings with all faculty members to ensure that the plans are being implemented. Regular interaction with Students with the Principal and H.O.D. ensures education and other qualities. The responses gathered via the student feedback survey helps us to identify areas of improvement. The course coordinators take regular feedback regarding visiting faculty members and accordingly incorporate changes. The students' progress is maintained through regular tests, presentations/ assignments and semester-end exams. Remedial classes, lectures and tutorials are conducted for the weaker students or slow learners. The college also focuses on providing short term courses and workshops to the students to enhance the overall development of the students.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NIL	Nil	0	NIL	NIL

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	Mass Media	01/07/2018
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BDes	Fashion Design	02/07/2018
BDes	Lifestyle Accessories	02/07/2018
BDes	Textile Design	02/07/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Media Writing club	28/08/2018	12
Media Production club	28/08/2018	12
Theatre club	28/08/2018	12
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BDes	Fashion Design	47
BDes	Textile Design	9
BDes	Lifestyle Accessories	20
PG Diploma	Fashion Design	18
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Curriculum feedback is obtained through a well-structured Questionnaire from Students, Teachers, Employers, Alumni and Parents annually. The feedback collected is analysed statistically, and data is compiled either at the Department level. The feedback regarding the curriculum is taken from final year students, which are analysed at the departmental level. Based on their suggestions, to enrich the curriculum delivery, various short-term courses, seminars, workshops, guest lectures, lecture series, project exhibitions are conducted to enrich their learning experience and perform to their maximum potential. Students are also taken for Field /Industrial visits to bridge the gap between academia and industry. This practice helps make the study more practical and reduces the gap between theoretical knowledge and practical application. Teacher's feedback regarding the curriculum is also taken and analysed at the Departmental level. It is compiled and communicated to the B.O.S. members and syllabus revision committee members of the university by mail or during meetings. Feedback from parents is collected every year personally in Parents Teachers meetings. Data collected is analysed and compiled at the Institute level, and necessary suggestions are deliberated. Alumni feedback collected facilitated meets/ industry interaction/ visits and guest lectures by industry experts. Interactions with eminent alumni members are arranged regularly. This has increased our students' awareness and helped bridge the gap between campus and industry. Another suggestion from alumni was to increase student involvement in learning by having more students' presentations/ seminar. Both these areas are now part of all department activities. Department of Mass Media and Design invites various Alumni throughout the year for their Alumni Lecture Series on Career Opportunities. Industry feedback regarding curriculum is taken from the companies that visit our college for placement, training/ internship and suggestions are deliberated. This feedback provides students and other stakeholders the opportunity to participate in the improvement of programs of study actively. It thereby improves the quality of students' learning experiences and gives the Institution a holistic view to improve their curriculum planning and delivery as per the stakeholders' expectations.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Mass Media	60	19	15
PG Diploma	Fashion Design	40	28	22
BDes	Foundation year	120	67	61

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	76	22	10	Nil	10

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
10	10	16	5	1	4

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The Mentor Mentee System in the institute is a tool for the introspection, self-exploration and self governance. It involves student's own initiative to reflect on the discussions and activities during the various pursuits. The process of penning down personal learning from class exercises and discussions is in itself a valuable device for self-awareness. This would work as an assessment and evaluation tool for self-knowledge and would further help you develop the ability to:

- Recognize the uniqueness and expression of yourself and that of others.
- Inculcating the ability to accept self and others.
- Communicate the awareness to yourself and others.
- Monitor events in your life and make decisions for the present and future.

Students are required to write about your experiences and learnings from each activity in this Mentor-Mentee Form. Following information shall be presented as a self-report:

- Personal self profile at the time of joining the Program
- Your understanding of course content.
- Difficulties and obstacles in your personal development and learning the application of the subject.
- Experiences which one feel are relevant to your training for personal and professional enhancement (specifically during the training period)
- Assessment of own self as an excellent professional after the training through Self-assessment, Interventions and Self-Profiling.
- Certificates, Awards and decorations (a copy to be enclosed).
- Supporting papers for all important documents to be enclosed.

The file is to be maintained Semester-wise. It will be verified by Mentor every month. The mentor will provide academic, personal, career and psycho-social support and guidance services through discussion with you along with this filled form. Student's file will be reviewed at the end of each semester and till the completion of the programme for progressive assessment.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
345	10	1 : 35

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
12	10	2	3	3

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	NIL	Nil	NIL
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	131	I/ 1st year	27/10/2018	09/03/2019
PG Diploma	104	III/ 2nd year	13/10/2018	18/11/2018
BDes	115	VII/ 4th year	13/10/2018	12/11/2018
BDes	115	V/ 3rd year	12/10/2018	12/11/2018
BDes	115	III/ 2nd year	26/10/2018	17/11/2018
BDes	115	I/ 1st year	16/10/2018	15/03/2019
BDes	115	II/ 1st year	08/04/2019	11/06/2019
BDes	115	IV/ 2nd year	08/04/2019	20/05/2019
BDes	115	VI/ 3rd year	02/04/2019	07/05/2019
BDes	115	VIII/ 4th year	31/03/2019	07/05/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The institution has follows well established continuous Internal Evaluation (CIE) system at the institutional level prescribed by SNTD university. Examination committee worked under chairmanship of the Principal and make sure the proper planning and execution of examination. Continuous Assessment having weight age from 25-50 in internal marks, depending upon course objectives, learning outcomes and pedagogy. Various components for continuous assessment are defined and used. The internal evaluation is mandatory as per program prescribed by university is strictly followed. Learning levels of students are adjudged and they are categorized into three different levels through class

tests, home assignments, surprise tests, group discussions, seminars, group projects etc. End semester final Examination – written examination is held every semester end. The weight age of end semester internal examination varies from 75-50. The students who are little slow in their grasping as compared to their counterparts are identified based on their class participation, pass percentage, classroom performance, and regularity in submission of assignments, punctuality, and personal interactions. The institute through its teachers handles it sensitively and pays required attention to learners with various paces. Revision lectures to help the students to have insight to the previously covered topics and connecting with the new topics. Parents are also kept in the loop via Performance report for internal assessment.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Being an affiliated college to SNTD University, we follow the academic schedule provided by the university. The Institute also prepares their own academic calendar for smooth functioning of various curricular, extra-curricular and exam related activities in line the timelines/guidelines and academic schedule provided by the affiliating University and monitored by IQAC. The Academic Calendar is prepared after discussion and approval by IQAC at the beginning of odd and even semester. This includes the academic activities at the college level after the Principal conduct meeting with IQAC, HODs and Coordinators, Examination Coordinator. Examination is conducted at the end of each semester as per the schedule and guidelines provided by the university. In the beginning of the academic session the students are apprised of academic calendar and same is displayed on notice boards at strategic locations. All students are well informed about the important dates relating to examination by the Examination cell. Considering the academic calendar, each department functions according to the teaching plan prepared at the department level. The college implements all examination related activities through examination cell constituted at college level which includes Principal, HOD, Examination Coordinator, teachers, administrative and support staff. The college promotes and encourages administrative staff to participate in examination related up- gradation workshops organized by the university.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.satyamfashion.ac.in/PO-PSO-CO.html>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
104	PG Diploma	Fashion Design	8	7	88
115	BDes	All Specialisation	62	60	97

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	30	Satyam Fashion Institute	0.5	0.5
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Seminar on Women Entrepreneurs	B.Design (All specialisations)	05/09/2018
Training on Dobby weaving	B.Design Textile Design	14/08/2018
Training on Textile Testing	B.Design Textile Design	14/08/2018
Students visit to Surankund Handicrafts Mela	B.Design	08/02/2019
Students visit to Surankund Handicrafts Mela	P G Diploma	08/02/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Best Khadi Concept of the year	30 students (Group project)	Miss India Khadi	29/12/2018	Garments
Special Mention collection	Vanshita Mittal	Triveni U-Design by Triveni Ethnics	21/12/2018	Garments
Afghan Embroidery based design development	Mahima Malik	Textile Association (India) - Delhi Unit	17/11/2018	Accessories and Home decor products
Green Weave Design	Anjali Srivastava	Green Fashion India, SOFT Pune	07/10/2018	Product design
Logo design for journal	Khyati Arora	Satyam Fashion Institute	31/08/2018	Design of logo
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NA	NA	NA	NA	NA	Nil
View File					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Not applicable	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nil	NIL	Nil	0
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
B.A (Mass Media)	Nil
B.Design	Nil
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	Nil	0	NIL	Nil
View File						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	Nil	Nil	Nil	NIL
View File						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	7	2	1	3
Resource	Nil	5	Nil	Nil

persons				
Presented papers	Nil	1	Nil	Nil
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
NIL	NIL	Nil	Nil
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	Nil
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Mega Drive to Plant Saplings by Delhi Government	Satyam Fashion Institute (Self)	Plant More: Plantation Drive in sector 62, Noida	2	12
Sarva Shiksha Abhiyan	Satyam Fashion Institute (Self)	Literacy Campaign in Slum areas of Sector 62, Noida	2	12
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Student research work and Training	9	Satyam Fashion Institute	45
View File			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact	Duration From	Duration To	Participant

		details			
Industry	Student internship	DBS Studio	30/04/2019	30/06/2019	2
Industry	Student Internship	Landmark Group (Lifestyle)	30/04/2019	30/06/2019	4
Industry	Student Internship	Neethoz Apparels	30/04/2019	30/06/2019	4
Industry	Student Internship	Swati Exim Pvt. Ltd.	30/04/2019	30/06/2019	4
Industry	Student Internship	Shoppers Stop	30/04/2019	30/06/2019	6
Industry	Student Internship	RNA Silk	30/04/2019	30/06/2019	3
Industry	Student Internship	Kalakriti Exports	30/04/2019	30/06/2019	4
Industry	Student Internship	Eastern Heritage Pvt. Ltd.	30/04/2019	30/06/2019	2
Industry	Student Internship	Karvy Click Studio	30/04/2019	30/06/2019	3
Industry	Student Internship	Sowtex Network Pvt. Ltd.	30/04/2019	30/06/2019	2

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nil	NIL	Nil

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
35	34.5

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Classrooms with Wi-Fi OR LAN	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added

Seminar halls with ICT facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Newly Added
Campus Area	Existing
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
KOHA	Partially	16.05.05.00	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	725	904604	216	350723	941	1255327
e-Books	Nil	Nil	Nil	Nil	Nil	Nil
Others (specify)	10	10823	10	10823	20	21646
CD & Video	31	Nil	8	Nil	39	Nil
Library Automation	1	71200	Nil	Nil	1	71200
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nil
View File			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	67	2	3	2	2	1	2	10	0
Added	3	0	0	0	0	0	0	0	0
Total	70	2	3	2	2	1	2	10	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
4000000	4215724	7500000	8342892

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

There are established systems and procedures for maintaining and utilising physical, academic, and support facilities such as laboratory, sports facilities, computer, classroom, etc. The maintenance of physical, academic and support facilities is carried out by the respective departments with the help of in-house staff daily and periodically. Furthermore, care has been taken to keep the machines and all types of equipment in working condition. In case of breakdowns, standard procedure is followed to bring the equipment/ machine in working condition. A supervisor appointed to monitor and maintain the physical facilities and Housekeeping. A brief description is presented below on the maintenance and utilization of some facilities.

- Laboratories :** Each laboratory has one teacher as the lab in charge, a lab assistant and an attendant. The lab in charge is responsible for maintaining and upgrading the laboratory. Dead stock verification (Physical Verification) is carried out to verify working, nonworking, and missing equipments. Lab assistance keeps a record of the utilisation of equipments, computers and other required materials for experiments.
- Library:** A Librarian with supporting staff has been appointed to maintain the library who works under the supervision of HOD and Principal. The main focus on the availability and utilisation of instructional material in the teaching and learning process. At the end of the Academic year, stock verification is done by Stock verification committee. Procurement of books as per the requirement is initiated through the library cell by inviting the requirement of the books from various departments. It is then processed for procurement.
- Sports :** The Sports Teacher of the institute looks after the sports facilities and the activities. The sports equipments are issued to the students as per the schedule of the events. If any equipments get faulty, the sports teacher submits a proposal for maintenance. Preventive maintenance measures are taken in time.
- Class Rooms:** Class rooms are allocated to all departments along with necessary I.C.T. tools. These are utilised as per the time table of the department. The classrooms are cleaned on a daily basis monitored by the institute supervisor. Principal and H.O.D. monitors cleanliness and ensures that the cleanliness is maintained in the classrooms.
- I.T. facilities:** All departments in the institute have P.C.s, essential software and peripherals. The laboratory system administrator maintain the I.T. facilities in the institute. In case of significant maintenance issues, vendors are hired to maintain I.T. facilities.
- Electrical, Drinking water coolers, Lift etc.:** The institute has employed technicians (electrician and plumber) to keep and maintain electrical and water drinking facilities. Institute has also appointed housekeeping staff and gardener to maintain the gardens.
- CCTV and other upkeep services:** To maintain the internet connectivity and CCTV security system, a network and system administrator is appointed. LCD projectors,

E.P.B.X. system, air conditioners are maintained with the help of external agencies. Security staff, including ladies guards under a security supervisor, is employed to safe guard the whole premises.

<https://satyamfashion.ac.in/iqac/Infra-Maint.-Policies.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Scholarship	28	408000
Financial Support from Other Sources			
a) National	Merit-cum-means Scholarship by The Textile Association (India) - Delhi Unit	4	100000
b) International	Nil	Nil	Nil

[View File](#)

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
International Yoga Day	21/06/2019	30	Heartfulness Education Trust and SFI
Remedial Classes - Mass Media Dept.	15/10/2018	2	Faculty member, SFI
Remedial Classes - Design Dept.	11/02/2019	30	Faculty member, SFI
Resume Making Session	17/01/2019	40	Industry Coordinator, SFI

[View File](#)

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Career Intent Session	Nil	20	Nil	5

[View File](#)

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
4	20	7	19	45	15
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	4	B.Design	Lifestyle Accessorie	Attached in file	Attached in file
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	Nil
SET	Nil
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Orientation Programme - Design Department	Institutional	50
Teej celebration	Institutional	60
Independence Day	Institutional	85
Orientation Programme - Mass Media Department	Institutional	30
Teachers Day	Institutional	130
Ganesh Charuthi	Institutional	20
Volleyball Competition	Inter college	34
Kho-Kho Competition	Institutional	48
Basant Panchmi Pooja	Institutional	50
Annual Graduation Design Show - Triptych 2019	Institutional	100
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Certificate of Merit - All India Essay Competition	National	Nil	1	20170161 00003281	Khyati Arora
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Satyam Fashion Institute is proud to say that Student representatives are part of all the academic cells. The functioning of this body is governed by the students along with faculty incharges. The Student body is active in all kinds of cultural and academic activities and its dynamic and enthusiastic volunteering for each and every event has been remarkable. The student representatives seek to promote all students to become part of Institutional activities and encourage each other especially the laid back ones with a one-on-one approach. Apart from this, students are also encouraged to become part of the different committees and cells that we run as an institute. We have a total of 12 cells that students are a part of and interact with on a day to day basis- Internal Quality Assurance Cell (IQAC), Admission Cell, Anti Ragging Cell, Women Cell, Sports Cell, Cultural Cell, Grievance/ Redressal Cell, Examination Cell, Placement Assistance Cell, Alumni Cell, Library Cell, Publication Cell. The student show tremendous participation in all the college activities with this wide spread academic cell structure.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

100

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Alumni Meet session was organised for interacting with the alumni and a small get-together was conducted.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institute has adopted the decentralisation for work delegation at various levels to create an effective system. This helps in nurturing professional practices for deliverance of duties. The institute is run by Satyam Charitable

Trust for promoting women education. The topmost authority is the Governing body of the college which plays active role in implementing the policy matters of the institution in accordance with the affiliating university's guidelines. It acts as a support system to the leaders and members of the organisation. 1. The leadership includes the Principal as the Head of the Institution, Head of Department, Coordinators of all specializations, Industry Coordinator, Exam coordinator, Librarian, Office Superintendent and other administrative/ technical staff members. Periodical meetings and frequent interactions with the teaching, non-teaching staff and Students' representatives of the all the cells/ committees ensure that the organization works towards continuous improvement. The institute always supports a culture of participative management to ensure transparency both in academics and administration. The institute has a system of academic cells for smooth deliberation of activities and all decisions are taken in the review meetings by adopting the corrective measures after discussions in each and every matter. 2. The coordinator of the programmes conduct periodic meetings with the faculty members and their suggestions are carried to the Principal which ensures active participation of every faculty member in the academic and administrative matters of the College. 3. The non-teaching staff also comes directly under the supervision of the Principal and regular discussions are held for the implementation of activities in a transparent manner. The leadership continually ensures the academic freedom for the faculty members and plays an important role in collective decision making.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Research and Development	The institute believes in promoting the research culture among students and faculty members. The institute has launched its research journal duly registered by RNI, India. All the subjects in the field of design and mass media are based on practical and research based approach as it demands the functionality in real life. The students work on action research based design projects as per the curriculum which involves innovative techniques of brain storming and mind mapping etc.
Examination and Evaluation	The different departments of the institute are required to prepare their students according to the university-prescribed syllabus and to appear for examinations held according to the university-recommended schedule. All examination related activities are channelised through Examination Cell after taken due approvals. All the records are kept year and semester wise properly. The faculty members are also well-oriented for conducting examinations according to the

	guidelines.
Teaching and Learning	The college has always aimed at effective curriculum delivery through a well-planned and documented teaching-learning process, which has received momentum since the introduction of the Choice Based Credit System from 2015 specially for final year students in terms of electives. Teaching and lesson plans are submitted according to the academic calendar. Special lectures are organised, featuring experts from different institutions and Industry.
Curriculum Development	To ensure that the curriculum developed meets the needs of the industry, informal feedback from alumni, employers and the society representatives is obtained in departmental meetings and the relevant suggestions are incorporated in the curriculum through students projects and activities. Our 2 faculty members are part of Ad-hoc Board of Studies which helps in conveying valuable inputs given by teachers of the college to the university. The revisions made in the syllabus are then put to the Academic Council for approval by Chairperson, BOS.
Library, ICT and Physical Infrastructure / Instrumentation	The library of the institute offers relevant inputs in terms of teaching-learning resources, books, videos, periodicals, newspapers etc. It also has facility for internet browsing. The library is equipped with Library Management System. All the labs are maintained by technical staff members. The institute has required number of desktops, essential software and peripherals. The laboratory system administrator maintain the I.T. facilities in the institute. Class rooms are allocated to all departments along with necessary I.C.T. tools. These are utilised as per the time table of the department.
Human Resource Management	The institute has a provision of regular advertisement given for any vacant seats (teaching and non-teaching) through its website and newspaper. All the interviews are conducted by fair means to find suitable candidates. Also, industry experts and visiting faculties are engaged depending on the requirements. The institute conducts orientation

	programme for the new faculty members at the time of joining to make them understand about the curriculum requirements and the suitability of the teaching methods. This helps in free expression of ideas.
Industry Interaction / Collaboration	The leadership constantly motivates the teaching and non-teaching staff to take up research activities for ensuring quality education. The leadership encourages the students and staff to participate in the co curricular and extra curricular activities like intercollegiate State / National competitions, extension activities. The faculty members are also given special permission on duty to attend conferences, seminars and orientation programmes. The institute holds strong industry linkages in each specialization and the students get themselves trained in various aspects of design through ample industry interaction in the form of Graduation projects, design collections and internships.
Admission of Students	In the admission process, there is utmost transparency and there is a counseling system for the prospective students. All information related to admissions is displayed to the public prior to the admission/counseling days through the college website and the prospectus. Economically weaker sections of the society are helped by giving fee concession and award of scholarships by the institute

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Finance and Accounts	Most of the records of the accounts department are maintained using excel, tally and Saral fee module.
Student Admission and Support	The students are registered online on the universitys digital portal. The facility of Bulk SMS is utilised for sending important notification to the students. Students projects and assignments are received using email and maintained by faculty members
Administration	There is a transparent system of planning for the key infrastructural and lab requirements in the institute which is proposed to the management for approval. This is put up by the committee members of the institute

	including Principal, IQAC Coordinator, teachers and office staff who work together for the planning and execution. The Planning Board, comprising teachers, non-teaching staff, discusses financial matters regarding grants received, needs of departments so as to plan and budget. E-governance is manifested by reusing the waste paper and keeping its use to minimal.
Administration	The website displays notices before admission, and reports of recent events written by different departments. Most of the Accounts department documentation is digitally maintained, student information likewise. The students registration and examination, marks uploading details are recorded on universitys digital website. Most of the departmental activities are recorded through excel sheets/ word document/ pdfs.
Examination	Most of the details related to examination, marks uploading, PRN numbers, form inwarded details are managed using universitys digital website. Most of the departmental activities are recorded through excel sheets/ word document/ pdfs.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Dr. Mitali Goswami, Dr. Vandana Jaglan, Ms. Neetu Malhotra	Green Fashion India	MKSSSSs SOFT, Pune	21750
2018	Dr. Vandana Jaglan Dr. Neetu Malhotra (h.c) Dr. Sakshi Shail Ms. Megha Gupta	International Conference on Apparel and Home Textiles (ICAHT)	Okhla Garment and Textile Cluster	10000
2018	Dr. Mitali Goswami Dr. Vandana Jaglan	Central Assessment Program (CAP)	SNDT Womens University	10678
2019	Dr. Vandana Jaglan Ms. Divi Sukhija	Central Assessment Program (CAP)	SNDT Womens University	18136

2018	Dr. Vandana Jaglan Dr. Neetu Malhotra (h.c) Dr. Sakshi Shail Ms. Purnima Sawan	Heimtextil India 2018	Messe Frankfurt, Heim Textil (official visit)	9000
2018	Mr. Ujjwal Ankur	Art Cities, Smart Cities - Conference	FICCI (official visit)	1500
2018	Dr. Mitali Goswami Dr. Vandana Jaglan Dr. Neetu Malhotra (h.c)	Fabrics Accessories Show (F and A)	Fabric and Accessories Show (official visit)	10000
2018	Dr. Vandana Jaglan, Ms. Neetu Malhora, Ms. Megha Gupta	Gartex 2018	Mex Exhibitions (official visit)	8000
View File				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Use of Saral Software	Use of Saral Software	07/01/2019	11/01/2019	10	1
2018	Online Mark uploading on University portal	Online Mark uploading on university portal	10/09/2018	12/09/2018	1	3
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Research Publication-Importance of Ethics and Quality	1	16/03/2019	16/03/2019	1
Research and Methodology	1	18/01/2019	19/01/2019	2

held at SGT
University
Gurugram

[View File](#)

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
10	10	10	10

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Conveyance for official duties, Assistance to avail loan, Periodic social gathering and gifts/ bonus on festivals, first-aid facilities, Provision of study leave, medical leave and maternity/ paternity leaves	Conveyance for official duties, Assistance to avail loan, Periodic social gathering and gifts/ bonus on festivals, first-aid facilities, Provision of uniforms for Class IV staff	first-aid facilities, Wi-fi, Provision of RO water in the campus, Student development activities

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

It is a self-financed institute. All the financial records of the accounts are kept meticulously. Provision of annual balance sheets is there. All the bills and receipts are maintained. The Account officer uses all the effective tools for monitoring financial data in the institute. There are two chartered accountants in the Board of Trustees who give advices on financial matters. Also, external audits are conducted annually.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NIL
View File		

6.4.3 – Total corpus fund generated

58201862

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	Chairperson, Governing body
Administrative	No	Nil	Yes	Chairperson, Governing body

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The institute has been conducting parent - teacher meetings for students internal assessment and performance. The mid term assessment is sent through performance report semester wise duly signed by parents/ guardians. The queries of the parents are routed to Principal through their respective programme coordinators. Any suggestion given by parents are also worked upon towards the betterment of the institute.

6.5.3 – Development programmes for support staff (at least three)

Staff orientation and training is done for using the universitys online portal for various office related activities. Training is given to Library and office staff for library automation and office automation respectively. System administrator and concerned staff is trained on new updates on the Saral software or any other software update in the institute.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Formal structuring of IQAC Cell for enhancing quality on the institutional practices
2. Launching of research journal Design Quest for promoting the research culture among students and academia
3. Conducting Academic and Administrative Audit
4. Conducting Green audit in the year 2018 -19 for promoting and nurturing green initiatives

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Launching research journal Design Quest	31/08/2018	31/08/2018	31/08/2018	50
2018	Participation in National conference Green Fashion India	05/10/2018	05/10/2018	07/12/2019	30
2019	Academic and Administrative Audit	30/04/2019	30/04/2019	30/04/2019	20
2019	Green Audit	16/04/2019	16/04/2019	16/04/2019	210

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Alumni Talk on Professional mannerism in the industry	06/12/2018	06/12/2018	40	5

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Environmental Consciousness and Sustainability initiative: for enhancing the Environmental Consciousness and Sustainability, Plantation of trees on the large scale has been done inside the college campus time to time. Use of solar panels. Use of LED bulb inside the campus. Maintenance of garden and various playgrounds by Playground gardener Encouraged students and teachers for save electricity, save papers, save waters, use of dust beans etc. Environmental awareness and sustainable program (single use of plastics awareness) runs by team of the college.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	10
Provision for lift	Yes	20
Ramp/Rails	Yes	20

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	08/09/2018	1	Plantation Drive	Mega Drive ofr Plantation of Trees	14
View File							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NIL	Nil	NIL

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
NIL	Nil	Nil	Nil
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

The entire spectrum of waste generation, segregation and collection is
--

processed systematically in the campus. The waste generated by institute is separated in three separated streams namely bio-degradable, non-biodegradable and domestic hazardous wastes in suitable bins.

The institute utilizes total energy consumption of 125KWH. This requirement is met by state power supply as well as by harnessing solar energy. The total capacity of Solar Panel system installed to harness the renewable energy is 40 KW. The institute utilizes the solar energy in campus.

Rain Water Harvesting is adopted in the campus to enhance the ground water table. The system is designed to collect run off from roof area and non roof areas.

Thermostat controlled system for air conditioning unit is used in the campus. Also master switches are installed at every floor to shut down power in non working hours to reduce transfer loss of electricity.

The Institute encourages greenery within the campus, thereby providing habitat and promoting biodiversity. Restricted entries of automobiles are allowed in the campus for healthy indoor environment.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Craft Cluster Initiatives - An overview Satyam Fashion Institute has developed and implemented a Craft Cluster Program which aims to provide the students with continuous exposure to the handloom and handicraft clusters, thus providing an opportunity for creative innovation and experimentation. Through this initiative, the institute aims to reach out to craftsmen and artisans at the ground level. The craftsmen and artisans involved in the initiative will benefit through knowledge dissemination and exposure to urban markets and design intervention, innovative designs and linkages with new markets. The Craft Cluster initiative at the institute is designed with the objectives to synergize traditional knowledge and skills with contemporary needs and trends and to enable students to explore the linkages between environment, craft traditions and society through field studies. The institute has been successful in creating widespread awareness and sensitivity in assimilating crafts into fashion and vice-versa through this initiative. The Craft Cluster Initiative program is envisaged to supply the scholars of the institute systematic, continuous and regular exposure per annum to the diversely rich and unique handlooms and handicrafts of India. Under this dynamic initiative, the students work closely with the artisans and weavers in clusters of India and undertake activities like diagnostic study, design intervention and prototype development. The artisans and weavers also are invited to campus for exposure workshops, demonstration workshops and exhibitions where they get a chance to interact with the craft experts, upgrade their product and style knowledge and understand consumers within the urban markets.

2. The Green Initiatives: The extensive plantation in the college premises helps in keeping the environment clean and green. Every year fund is allocated to maintain the greenery of the college. The gardener has been employed for the maintenance of gardens and plants. The institute also initiated a green audit which was a future plan for this year. It proved as a highly valuable tool for the college to improve its environmental and economic performance while reducing wastage and operating costs. The objective was to establish a baseline of existing environmental conditions with a focus on the natural and physical environment, to improve health hygiene and safety measures, to understand the current practices of sustainability with regard to the use of water, energy generation of waste purchase of goods and many more. The aim of the audit was to generate awareness among the students concerning real issues of the environment and its sustainability. To conduct the green audit in the right manner a number of processes were included by third party auditor, like a pre-audit stage, data

collection and data processing. The observations of the green audit were presented through a green audit report for understanding the practices being done in the institute related to waste management, energy conservation and water conservation. To inculcate the learning in the students and staff members a subject on recycling is added in their curriculum. It was suggested that students may participate actively in environmental activities and organise plantation drives outside the campus to aware the general public as well as making the environment green. One plantation drive was conducted by students of department of Mass Media.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.satyamfashion.ac.in/institutional-best-practices-2018-19.html>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The institute is imparting education to women from all segments of life following its mission of Women Empowerment. It helps women to develop knowledge of design related areas and groom them for professional careers. Therefore, the institute is always geared to add to the national development of the country by imparting value education to the most important segment of the society. It is visualized that the women students then could become intellectually resourceful, morally upright, socially committed and spiritually inspired with the consciousness of the dignity of womanhood and their rightful place in the society sufficiently empowered to encounter the challenges of the present day society. To nurture a self-sustainable environment in the design industry for women and create a center of excellence. We believe in making overall advancement in our country by making Indian women self reliant and independent through developing entrepreneurial skills and providing them education. The goal in view is an education that transforms young women and equips them to face challenges in their personal and professional lives: the college endeavors to maintain a learning atmosphere that reinforces the ideals of professional competence and social commitment and to make them competent, self reliant, employable and service oriented with love and faith and with the futuristic perspective of social transformation, ecological, national and global consciousness. The academic programmes, co-curricular and extra-curricular activities are designed meticulously so as to reflect the vision and mission of the college, focusing on the empowerment of women and the first generation learners maintaining high academic standards to provide appropriate knowledge and skills to the students to meet the fast changing needs of the society. Industry visits are arranged for faculty to update themselves on latest developments. The institute organizes review meeting regularly in which industry people of different domains are invited to review the research works carried out by the faculty. The proximity of the college to industry in Noida creates a unique opportunity for collaboration and an ability to address market behavior. Regular field trips along with lectures and seminars by visiting designers, industrialists, manufacturers and artists broaden student's awareness of the design field. Students have an opportunity to develop ties with the professional design community through visits to exhibitions and fairs.

Provide the weblink of the institution

<https://www.satyamfashion.ac.in/igac/Institutional-Distinctiveness.pdf>

8.Future Plans of Actions for Next Academic Year

1. To start a resource centre in the institute for increasing visibility of student's project and design developments 2. To conduct external Academic and

Administrative Audit 3. To Improve in the placement opportunities for students 4. To improve continuous efforts towards ecofriendly practices 5. To foster a culture of appreciation of the more craft cluster initiatives with the artisan and a knowledge of artists, crafts people and Importance of Indian heritage and culture among students 6. To Promote motivate ICT based teaching methodologies. 7. To develop E-library facilities for the students and staff 8. To increase the circulation of the research journal "Design Quest" in the industry and academia and plan for ISSN number 9. To encourage faculties for enrolling different FDP for their professional enhancement 10. To enhance students' participation in sport and cultural activities 11. To organise more programmes for developing human values and professional ethics in students 12. To plan formulation of Alumni Association and conduct various activities through it