



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution		Satyam Fashion Institute
• Name of the Head of the institution	Dr. Vandana Jaglan	
• Designation	Principal	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	01204242805	
• Mobile No:	9810498807	
• Registered e-mail	director@satyamfashion.ac.in	
• Alternate e-mail	vandana.jaglan@satyamfashion.ac.in	
• Address	C-56A/ 14&15, Sector - 62, Noida	
• City/Town	Noida	
• State/UT	Uttar Pradesh	
• Pin Code	201309	
2.Institutional status		
• Type of Institution	Women	
• Location	Urban	
• Financial Status	Self-financing	

• Name of the Affiliating University	S.N.D.T. Women's University				
• Name of the IQAC Coordinator	Dr. Neetu Malhotra (hc)				
• Phone No.	01204242805				
• Alternate phone No.	01204242805				
• Mobile	9810550423				
• IQAC e-mail address	neetu.malhotra@satyamfashion.ac.in				
• Alternate e-mail address	iqac.cell@satyamfashion.ac.in				
3.Website address (Web link of the AQAR (Previous Academic Year))	https://satyamfashion.ac.in/SATYAM-AQAR-2019-20.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://satyamfashion.ac.in/img/academic-calender/Academic-Calendar-20-21.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.42	2017	22/02/2017	21/02/2022
6.Date of Establishment of IQAC			21/11/2017		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
NA	NA	NA	NA	0	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		
9.No. of IQAC meetings held during the year			4		

<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File	
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> • If yes, mention the amount 		
11. Significant contributions made by IQAC during the current year (maximum five bullets)		
1. Green Initiatives		
2. Academic and Administrative Audit 2020-21		
3. MOU with Heartfulness Institute		
4. Grant of ISSN Number to our Research Journal		
5. New Initiatives for students training and development by key memberships		
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
<p>To enhance the Green initiatives in the institute</p>	<p>Green Initiatives were taken in the campus by making policies for water, energy, green practices and waste policy. Also, planting of more trees in the campus and outside was done. The Environment day was also celebrated with the students to bring in sensitivity among them. Various student projects were organised at college level for making recycled, reused and environment friendly products and create their interest in keeping the campus green.</p>
<p>To enhance the institutional quality</p>	<p>An External and Internal Academic and Administrative Audit was conducted in Satyam Fashion Institute. A 3-member committee was constituted to conduct an Academic Audit of the College. The purpose of this audit is to understand the Quality management strategies in all academic and administrative aspects. The key faculty activities required to produce, assure, and regularly improve the quality of teaching and learning. Accordingly, the audit team decided to look into the prevailing situation at the College and gave relevant suggestions for new initiatives that can be taken up by the college.</p>
<p>New Initiatives for students training and development by CII Membership</p>	<p>Satyam Fashion Institute became a member of the Confederation of Indian Industry (CII) on the 6th of April 2021. This esteemed alliance is giving a platform for healthier industry relations and increased opportunities for</p>

	students in the future. Quality initiatives and industry specific webinars were organized by CII where our students participated and the certificates were also provided to the students and faculty members.				
To encourage students for participation in MOU with Heartfulness Institute	Students were engaged in the training session of the HELM - Heartfulness Enabled Leadership Mastery session for the students. 2 modules were conducted for the students - Start Up and Discovery 1 programme to help them learn a healthy lifestyle and for the discovery of self potential . These sessions were very beneficial for the students to get awareness about the inner potential for better results in their studies and different approaches towards value enrichment in their life.				
13. Whether the AQAR was placed before statutory body?	Yes				
<ul style="list-style-type: none"> Name of the statutory body 					
<table border="1"> <thead> <tr> <th>Name</th> <th>Date of meeting(s)</th> </tr> </thead> <tbody> <tr> <td>College Development Committee</td> <td>14/01/2021</td> </tr> </tbody> </table>		Name	Date of meeting(s)	College Development Committee	14/01/2021
Name	Date of meeting(s)				
College Development Committee	14/01/2021				
14. Whether institutional data submitted to AISHE					
<table border="1"> <thead> <tr> <th>Year</th> <th>Date of Submission</th> </tr> </thead> <tbody> <tr> <td>2020</td> <td>30/01/2020</td> </tr> </tbody> </table>		Year	Date of Submission	2020	30/01/2020
Year	Date of Submission				
2020	30/01/2020				
Extended Profile					
1. Programme					

1.1	3
Number of courses offered by the institution across all programs during the year	
File Description	Documents
Data Template	View File
2.Student	
2.1	272
Number of students during the year	
File Description	Documents
Data Template	View File
2.2	109
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	View File
2.3	77
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	11
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	11
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	8
4.2 Total expenditure excluding salary during the year (INR in lakhs)	14625443.93
4.3 Total number of computers on campus for academic purposes	58

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institute is an affiliated college. Thus, the syllabus framing of theory and practical courses is structured by the Board of Studies (BoS) S.N.D.T. Women's University, Mumbai. However, our Institution has a mechanism for well-planned curriculum delivery and documentation. Apart from the traditional teaching-learning methods of whiteboard and lecturing, our college emphasises curriculum delivery through practical learning and hand-on activities. An academic calendar is prepared in advance and published on the college website/ notice boards. Theory syllabus is taught in the classroom by lecture method or LCD projector method and for that content PPTs are prepared by the faculty. Practical courses are run in the laboratories by using various instruments, equipment, chemical, class-work material, charts, models, prototypes, sample etc. For the specific topics study tour, field visits, guest lectures are arranged. If faculty is on leave, he/she makes alternative arrangements for the completion of the syllabus. Simultaneously, the records of completion of theory and practical syllabus are maintained. The students' attendance is recorded daily in attendance registers and in the period of pandemic, the attendance was maintained using SARAL and excel sheet as a digital record. In this period, various virtual platforms were utilised for

the students' learning. Each department invites industry experts to deliver guest lecturers in their respective field of work to get an insight into the real business world. The students are trained to undertake live projects and internships to supplement learning. They are also encouraged to complete their assignments on topics within the curriculum and present the same on paper or presentations with recommendations. Critical thinking is encouraged through the various debates, role-playing and class discussions. The curriculum is enhanced by conducting projects and field trips, giving insights beyond the syllabus. The college arranges an array of co-curricular activities to enrich the curriculum. Our classrooms are I.C.T. equipped, and Wi-Fi enabled for an interactive learning setup. The college also has a library (offline and e-library both) and subscribes to numerous journals to keep abreast of changing trends in their respective subjects. We also subscribe to E-journals, initiated with membership of D.E.L.N.E.T. The Librarian maintains a record of the students using the numerous library facilities and conducts their classes regularly to keep them updated about the books and facilities. To ensure effective curriculum delivery, every faculty member must submit a syllabus teaching plan to the Principal at the beginning of each semester. The Principal and HOD conducts regular meetings with all faculty members to ensure that the plans are being implemented. Regular interaction with Students with the Principal and HOD ensures effective communication. The responses gathered via the student feedback survey helps us to identify areas of improvement. The course coordinators take regular feedback regarding visiting faculty members and accordingly incorporate changes. The students' progress is maintained through regular tests, presentations and semester-end exams. Remedial classes and tutorials are conducted for the weaker students. The college also focuses on providing short term courses and various workshops to the students to enhance the overall development of the students.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	https://satyamfashion.ac.in/1.2.1-syllabus.html

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college adheres to academic calendar provided by SNDT Women's University. The institute implements the curriculum prepared by the

BoS of University. Based on this academic calendar, the institution prepares the academic calendar/ Calendar of Events which includes the dates of commencement, completion of syllabus, schedule of internal exam, schedule of final semester exam holidays, review of semester, departmental meeting etc. As per the academic calendar and guidelines of the University, Timetable is prepared by senior faculty and after approval from respective HOD & Principal. It was circulated to all the faculty members and students before commencement of the semester. Academic Calendar published on website of the college. Internal Assessments are conducted as per the calendar of events. For implementation of Internal Assessment Process, Examination cell is formed at college level which monitor overall internal assessment process. Continuous Internal Assessment review is taken by the Principal regularly. In addition, Academic Administrative Audit is conducted annually to improve the quality of education and teaching-learning process in compliance of IQAC meetings for quality assurance quarterly.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://www.satyamfashion.ac.in/img/academic-calender/Academic-Calendar-20-21.pdf

1.1.3 - Teachers of the Institution participate in A. All of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

3

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

3

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

187

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The Institute has made all efforts to build healthier and harmonious working environment with respect to issues related to Gender, Environment and Sustainability, Human values and Professional Ethics into the curriculum.

1 Gender: To prevent sexual harassment at workplace and to empower the women employees, the Institute has constituted Women Cell & Internal complaints committee (ICC) 2) Anti-Ragging cell to effectively curb any unhealthy working condition for the women employees and to increase their morale & empower them. Equal opportunities are extended to all in every aspect of teaching and learning in the Institute as it believes that gender discrimination is a crime. Staff of both genders holistically participates in various co curricular activities organized in house & outside the Institute. Every year the Institute is organizing woman's day celebration to respect the women force at all levels.

2. Environment and Sustainability: The University has made it compulsory to study "Environmental studies" in their regular curriculum in first year to create awareness related to various environmental issues the world is facing. Students are given ample opportunity to learn about the climate change and potential hazards of climate change. Students are motivated to take up projects related to environmental issues to overcome the identified problems.

3. Human Values and Professional Ethics: Various extension programmes are being organized by the Institute through Extension cell to create awareness among the rural community with respect to ecological balance and its importance. The Institute regularly organizes birth anniversaries of great personalities, National & State festivals, etc. to boost morality and awareness among the staff & students

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

3

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

46

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution

A. All of the above

from the following stakeholders Students
Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://www.satyamfashion.ac.in/1.4.1.html

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

220

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

10

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The prime objective of any educational institute striving to achieve excellence is to identify respective learning levels of the students who come from diverse socio-cultural, economical and educational background. The college conducts every possible measure to assess the learning levels of its students. The students are counseled, guided and oriented at the time of admission to make them aware about the course, mode of internal assessment, external assessment, curricular and co-curricular activities, rules and regulations of the institution as well as facilities available in the college. The list of courses, curricular and co-curricular activities, rules and regulations, facilities available, Academic cells etc are also published in the college prospectus which is provided to the students before the beginning of academic sessions. At the beginning of each course teachers assess the learning levels of the students in the class, their knowledge about the course and accordingly special programmes for advanced learners and slow learners are planned. Remedial and extra classes are conducted for advanced and slow learners. After the completion of syllabus, subject classes are also repeated for slow learners and late admissions. In the CBCS system, students are required to select course subjects based on their core competence, aptitude and skills. The teachers from all departments counsel the students regarding the scope of different courses being offered as well as provide guidance in relation to the student's aptitude and competence. Teachers remain available in college to clear the doubts and counsel the students even on a one to one basis. Advanced learners are encouraged to become class mentors. On the other hand, advanced learners are encouraged to participate in SWAYAM/NPTEL online courses.

File Description	Documents
Link for additional Information	NIL
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
272	11

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The Institute is practicing different student centric learning methods to enhance their learning ability, these include: seminars, mini projects, paper presentations, poster presentations, etc.

Experiential learning: Students are allowed to conduct experiments independently in practical classes. Mini projects at third year level and major projects at final year level will help in imparting the required technical skills to the students. They are encouraged to do the internships in industries & industrial visits as a part of industry institute interaction. Mini project exhibitions are being organized to showcase their skills.

Participative learning: Students are motivated to participate in Quiz Competitions, Paper Presentation, Technical Seminars and Online Certification Courses to get the participative learning environment. Student development programs and workshops are conducted to enhance the learning capabilities of the students. Every classroom is provided with projector and internet facilities to enhance their knowledge. In addition students are encouraged to participate in SWAYAM/NPTEL online courses.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://www.satyamfashion.ac.in/naac/7.1.11/7.1.11.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The academic year 2020-2021 was completely affected by Covid-19 pandemic and therefore it was not only the choice but also the compulsion of the teachers to learn, adopt and practice the ICT enabled tools. The use of laptops and internet became a common practice not only for the teachers but also for the students.

Institute provides faculty Development Programmes for the teachers. Facilitated by these programmes, the teachers are effectively using ICT enabled tools like laptops, headphones, writing pads, internet, video-lectures, audio-lectures, PPT presentations, virtual labs, YouTube links, e-contents etc.

Faculty members of the college use ICT technology to improve the teaching and learning process. Projectors, computer/laptops/tablet systems are used in the classrooms. You- Tube, E- mails, whatsapp group, Telegram, Zoom and Google classrooms, College website are used as platforms to teach, communicate, provide material and syllabus, make announcements, conduct tests, upload assignments, make presentations, address queries, mentor and share information. These applications are also used to provide online education during the covid-19 situation. Wi-Fi facility is also available in the campus for the students and staff. The library also provides access to computers and online journals freely available in public domain and also to journals subscribed on the advice of faculty and facilitates downloads. Hostel is also equipped with Wi-Fi facility to encourage learning. Student attendance, feedback are also received online from the students and faculty members.

The role of Information and communication technologies (ICT) in teaching learning process ensures that students play an active role in the learning process. Faculty combines technology with traditional mode of instruction to engage students in long term learning. But, in year 2020-21 due to pandemic, education has changed dramatically, with the distinctive rise o e-learning, whereby teaching is undertaken remotely and on digital platforms

also. Online Classes - Faculties are engaged the online classes by using zoom and Google classroom. Power-point presentations -Faculties are encouraged to use power-point presentations in their classroom teaching by using laptop and projectors. Industry Connect- Along with classrooms, Seminar, expert talks and various hands-on sessions are regularly organized for students. Video lecture- Recording of video lectures is made available to students for long term learning and future referencing. Online competitions- Various cultural events and competitions such as Poster making, Project presentations are being organized with the help of various Information Communication Tools.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	NIL

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

11

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

11

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

4

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

51

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Institute prepares its own academic calendar well before the semester commences based on the University's Academic Calendar. The

detailed academic calendar is prepared before the start of the semester, which includes tentative dates of internal assessment, SNTD Examination, Internal assessments and internal practical tests are conducted at appropriate time with respect to calendar of examinations fixed by the University of Kashmir. Date sheets and notifications of internal assessment is circulated in classrooms, displayed on notice boards.

The allotment of the invigilation duties, seating arrangements and schedule of the subjects are controlled by Examination cell. The Institute has a robust and transparent system mechanism of internal assessment through question paper distribution system. The question paper will be prepared as per the norms of the SNTD. The faculty members upload the question bank pertaining to the subject with knowledge levels and course outcomes. The Institute maintains very strict, impartial, impersonal, confidential vigilant in smooth conduct of IA tests aided within house supervision, strictly adhering to university norms. Room invigilation work is allotted to two faculty members in each class room and also the internal squad team is constituted comprising senior faculty members in each department.

Since pandemic occurs internal exams are conducted in both offline or online mode through Google platform.

File Description	Documents
Any additional information	View File
Link for additional information	NIL

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

At the Institute level, examination cell, comprising of The Principal (Chief Superintendent of Examinations), HOD , Exam coordinator and other teaching and nonteaching staff as members, is constituted to deal with examination related grievances. Grievances raise by students are effectively communicated to the University for needful actions. The responses for the grievances from the University are communicated to the students immediately.

Most of the grievances related to the examination are received during semester exams and after declaration of results by the SNTD University. The errors in their results like marks of the internal assessment, attendance sheets, error in the bio-data etc. are

immediately addressed, corrected and quickly disposed for onward submission to university by the convener examination committee. Each and every superintendent and staff members concerned are instructed for due care and cooperation for the quick disposal of student grievances at their respective quarters. The close and continuous communication is maintained by the Coordinator Examinations with the university authorities for speedy disposal of queries, explanations and doubts if any.

File Description	Documents
Any additional information	View File
Link for additional information	https://satyamfashion.ac.in/naac/2.5/Grievance-cell.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Institute follows the outcome-based education and has well defined learning outcomes. The vision and mission of the institution emphasizes on promoting value education through motivated trained faculty to prepare the students to accept the challenges of globalization. The College has a proper mechanism of communication of the learning outcomes of the Programs and Courses, which includes following; Hard Copy of syllabi and course/programme Outcomes are available in the respective departments as well as in the library for ready reference to the teachers and students. Teachers always discuss the syllabus of their respective courses in their introductory classes to make students aware of the objectives of the programmes and subjects.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.satyamfashion.ac.in/PO-PSO-CO.html
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The efficiency and effectiveness of the process of attainment of POs and COs is monitored, assessed, and improved by taking inputs from the discussion/suggestion/decision taken in the meetings of the Department. The college has a systematic process of collecting and evaluating data on programme and course outcomes, for which the assessment includes the following; Assessment for the course-level is done via continuous assessment having a particular weightage depending upon course objectives, learning outcomes and pedagogy. Various components for continuous assessment are defined and used. The evaluation is rigorous. It is done by adjoining the marks acquired by the students to their corresponding Course Outcomes. Besides, weightage for the end semester Examination (written examination /practicalexamination) depending upon course type is also used for the process.

The following method is used to assess course outcomes. Course attainment levels are defined based on prior performance and are expressed as a proportion of students achieving a target score.

Theory subjects: 1. Internal Evaluation (weightage 25-50%) 2. External Evaluation (weightage 50-75%)

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	NIL

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

74

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://satyamfashion.ac.in/naac/7.1.11/7.1.11.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://satyamfashion.ac.in/naac/1.4.1/Student%20Feedback.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

20000

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

2

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	NIL

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

49

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

3

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in

national/ international conference proceedings during the year

9

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Satyam Fashion Institute promotes regular extension activities for engagement of faculty, students and staff with neighbourhood community for their well-rounded development and continuous community progress through several activities. Extension activities enable the educational programs to reach and touch the lives by bringing realisation of social responsibility through practical application of knowledge towards communities and environment to create impact on holistic enablement of people. Extension Cell of Satyam Fashion Institute conducts regular extension activities like Tree Plantation Drive, Mask Distribution, Sanitary Napkin distribution to house-keeping staff, Literacy Campaign for underprivileged children to sensitise the students with the current issues being faced in the society and to generate creative approaches to solving them by applying their learning to move the society ahead. Satyam Fashion Institute believes that there are numerous benefits to adding extension initiatives within the institute and can open doors for unlimited new opportunities for the students hence we also organise informative sessions like 'Proper use of mask' and 'Hygiene Awareness' through our Extension Cell. Welfare activities like Fresh food distribution to the needy people and installing Drinking Water dispensers outside the campus for public consumption have also been a part of our student efforts to extend a helping hand towards the community's betterment.

File Description	Documents
Paste link for additional information	https://satyamfashion.ac.in/naac/3.3.1/Extension-Cell.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

1

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

50

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

2

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

3

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has a policy for the creation and enhancement of infrastructure in order to promote a good teaching learning environment, according to its vision and Strategic Objectives. SFI has adequate facilities for teaching learning in terms of classrooms, laboratories, computing equipments, projectors, desktops, laptops, printers, photocopy machines, internet connections, wi-fi etc. Moreover, the institution has an automated Central Library using KOHA & DELNET Software. It also has an e-learning and knowledge centre. Located on 4024.24 Sq .Mt of land 3723.29 Sq Mt built-up area Well equipped spacious 8 classrooms (1 smart classroom) and ICT enabled with projector facility Well equipped Laboratories 8 including pattern making lab, garment construction lab, draping lab, textile design lab, lifestyle accessories lab, audio- visual lab and computer lab enabled with wi-fi Meeting (conference) Room 1 Wi-Fi enabled campus Well equipped Library Adequate Staff rooms, Toilets, etc. Academic office, Administrative office, counsellor's room and account office Exam room for confidential work Resource centre for displaying the student's work Medical room, gymnasium Parlour and boutique facility

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://satyamfashion.ac.in/facilities.html

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Institute has created both infrastructural and instructional facilities to bring about all round development for the students including games & sports and extra-curricular activities. Large playing fields support a wide variety of games. The institution utilizes its resources to provide an environment to its students where they are encouraged to pamper in sports and extracurricular activities. This ensures a holistic development and an all-rounded personality. Students are trained in sports under the guidance of a qualified and specialized Physical Educational Instructor.

Court/ground for Basketball, Volleyball, badminton and kho-kho to conduct matches for outdoor sports.

Dedicated spaces for Indoor sport for table tennis, Chess and Carom Board

The institute also has a indoor gymnasium facility for both staff and students. The Gym is equipped with one electronic treadmill, one exercise cycles, dumbbells and plates, yoga mats, stepper, stretching tube, twister machine, kettle bell, manual, bench-press, resistance tube, cross trainer, medicine ball, steel curl bar, wall mounting chin up bar and exercise air ball.

Yoga sessions are carried out regularly

The Institute has appointed full-time qualified Sports faculty to train and guide students in various sports.

Intra-college events are also organized by the college to encourage students to participate.

Many entertaining events are arranged as part of cultural activities to exhibit the talent of the students in music, dance, band, etc. with uniqueness and magnanimity. The college believes in all-round development of its students. It constantly encourages them to take part in extracurricular activities to spark their interests and cultivate leadership qualities as well as team spirit. Every year the college conducts cultural programs to make this happen. All the Participants are awarded with participation certificates. Winner and runners-up teams are duly rewarded by trophies/ cash prize. As a part of cultural activities, SFI organizes student cultural fest and carnival. The institution also celebrates State and National festivals.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://satyamfashion.ac.in/facilities.html

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

2

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

8

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.satyamfashion.ac.in/naac/4.1.3/4.1.3.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

933694

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

SFI library is a resource centre which has evolved into being an enabler and collaborator in teaching, learning and research at the institute. Library is fully automated through "KOHA" software. The Networked Library System handled the disruption caused by pandemic very well. Library strengthened its remote login facilities to provide uninterrupted access to e resources staffed by librarian and through the extensive use of open source ICT tools. Library ensured highest level of learning, teaching and research support during pandemic.

Library of the Institute occupies a very important place in the campus. Library supports study, teaching-learning process and

research activities and provides a learning space for the students (UG & PG diploma), staff and faculty members.

Library has a total collection of over 1782 volumes of books

Library subscribes over 20 Printed Journals and magazines.

The Library is also a member of DELNET and has access to the holdings of around 4500+ Libraries. Approximately 79 lakhs full text documents including e-books, e-articles & e-journals. Nearly 30 e-books, 1 lakh list of Journals 5000 plus full text e-journals and 1 lakh Thesis/Dissertation also can be accessed.

The digital library has five computers for the use of students for DELNET and KOHA.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://satyamfashion.ac.in/naac/4.2.2/4.2.2.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources B. Any 3 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

291118

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

6

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The College is highly committed to adopt digital practices in all office and student related work. During the current Covid-19 pandemic also, the College has seamlessly switched over to the digital mode in academic and administrative functioning. Teachers and students are provided all facilities and administrative assistance in the conduct of online teaching- learning. IQAC collaborates with various departments to organize virtual lectures and talks and interviews of eminent personalities across the world. The College also encourages the faculty to record lectures for future reference and benefit of the students.

Security - The campus is CCTV enabled. It makes screening easier on special days like College fest, annual function etc. to avoid any scuffles and untoward incidents in the campus. Payment of bills and fee submission etc. -all digital payment options are available. The Administration is virtually in touch with the non-teaching staff all the time during office hours. All the officials of the College are connected with the Principal through Google worksheet where routine jobs are assigned to concerned officials and are routinely monitored.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

58

File Description	Documents
Upload any additional information	View File
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

7509784

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

There are established systems and procedures for maintaining and utilizing physical, academic, and support facilities such as laboratory, sports complex, computer, classroom, etc. The maintenance of physical, academic and support facilities are carried out by the respective departments with the help of in house staff daily and periodically. Furthermore, care has been taken to keep the machines and all types of equipment in working condition. In case of breakdowns, standard procedure is followed to bring the equipment/machine in working condition. A supervisor is appointed to monitor and maintain the physical facilities and Housekeeping. A brief description is presented below on the maintenance and utilization of some facilities.

1. Laboratories : Each laboratory has one teacher as the lab in charge, a lab assistant and an attendant. The lab in charge is responsible for maintaining and upgrading the laboratory. Dead stock verification (Physical Verification) is carried out to verify working, nonworking, and missing equipments. Lab assistance keeps a record of the utilization of equipments, computers and other required materials for experiments.
2. Library: A Librarian with supporting staff has been appointed to maintain the central library. They focus on the availability and utilization of instructional material in the teaching and learning process. At the end of the Academic year, stock verification is done. Procurement of books as per the requirement is initiated through the library cell by inviting the requirement of the books from various departments. It is then processed for procurement.
3. Sports : The Sports Teacher of the institute looks after the sports facilities and the activities. The sports equipments are issued to the students as per the schedule of the events. If any equipments get faulty, the sports teacher submits a proposal for maintenance. Preventive maintenance measures are taken in time. Sports teacher is responsible for keeping the record of the utilisation of sports Facilities, Activities held, and Awards for the students etc. Institute has also appointed housekeeping staff and gardener to maintain the ground area.
4. Class Rooms: Class rooms are allocated to all departments along with necessary I.C.T. tools. These are utilised as per the time table of the department. The classrooms are cleaned on a daily basis monitored by the institute supervisor. Principal, HOD, Class teachers also monitors cleanliness and ensures that the cleanliness is maintained in the classrooms.
5. I.T. facilities: All departments in the institute have P.C.s, essential software and peripherals. The laboratory technicians and system administrator maintain the I.T. facilities in the institute. In case of significant maintenance issues, vendors are

hired to maintain I.T. facilities. 6. Electrical, Drinking water coolers, Lift etc.: Institute has employed technicians (electrician and plumber) to keep and maintain electrical and water drinking facilities. Institute has also appointed housekeeping staff and gardener to maintain the gardens. 7. CCTV: To maintain the internet connectivity and CCTV security system, a network and system administration team is appointed. LCD projectors, E.P.B.X. system, air conditioners are maintained with the help of external agencies. Security staff, including ladies guards under a security supervisor, is employed to safe guard the whole premises.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://satyamfashion.ac.in/igac/Infra-Maint.-Policies.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

0

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

21

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to institutional website	https://satyamfashion.ac.in/naac/7.1.11/7.1.11.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

40

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

40

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

C. Any 2 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

9

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

3

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

3

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institute encourages students to have student representative for every semester. The functioning of this student body is governed by the students along with faculty in charges. These representatives act as bridge between principal, HOD and students. The student representatives put the grievances of students (if any) to the HOD & principal, who orders the convener of Respective cell to handle that in a nice way. The student representatives are active in all kinds of cultural and academic activities and its dynamic and enthusiastic volunteering for each and every event has been remarkable. During the Pandemic times, when everything almost came down to a stop, the members of the council only gained momentum. We can proudly say that our student members have never been more active as in the tough times of Covid-19. The student representatives in all the academic cells seek to encourage all the students to become part of Institutional activities. We saw members encouraging each other especially the laid back ones with a one-on-one approach. The student body believes that 'each one can contribute in one way or another' and take the immense effort to inspire their batch mates to show energetic participation in the area of their specific interest at least, if not all. With every passing year the student participation grows and this year was a milestone as we all moved to and explored a virtual world, a virtual way of doing everything. We saw massive volunteering from students towards creating and curating events like webinars, alumni sessions, workshops, celebrations etc both academic and cultural events. Development and exhibition of talent is at the base of activities as such. Apart from this, students are also encouraged to become part of the different committees and cells that we run as an institute. SFI have 13 cells to organize events under their domain; Internal Quality Assurance Cell (IQAC), Admission Cell, Anti Ragging Cell, Women Cell /ICC, Sports Cell, Cultural Cell, Grievance/ Redressal Cell, Examination Cell, Placement Assistance Cell, Alumni Cell, Library Cell, Publication Cell, Extension Activities Cell. Funds for such activities are provided by the Institute.

The student representatives in the above committees play an important role by actively participating and providing suggestions for overall improvement of the academic ambiance and to build the culture of excellence. Renowned designer's workshop, weaving/pottery making/tie & dye workshop, Series of Webinars on Different Aspects of Design Practices, Google Tool Workshop for the Faculty Members, National Workshop on Handmade Hand sewn Garments, Tri 3 D workshop,

Various festival celebration etc are the few activities organized under various cell's function. Apart from that Students and Alumni of Satyam Fashion Institute partnered and participated in the highly anticipated Couture Runway Week 2021 on 16th October held at Crown Plaza Okhla, New Delhi.

File Description	Documents
Paste link for additional information	https://satyamfashion.ac.in/newsletters.html
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

10

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The academic excellence of our students speaks volumes about the heights that SFI has reached. The Institute has a strong alumni association; conducting alumni meet once in a year. Some of the alumni of the institute are Freelancer, senior designer and stylist, Handicraft designer in Ministry of Textiles, PD Merchandiser, and Assistant Professor etc. Our some alumni have their own brand name MULUK, Aarvie, the Atelier, Sitara, Pravish, Imroz etc.

There is a registered Alumni Association with 6 Positions:

President, Vice- President, Secretary, Joint Secretary, Treasures & Joint Treasurer that contributes significantly to the development of the institution through financial and/or other support services. The college has started the process of registering the Alumni Association December 2021 and got certificate in January 2022.

Suggestions given by the alumni are considered for overall improvement of the institute. The alumni have immensely contributed in terms of placements, guest lecturers, industry connect and guidance for postgraduate studies. The alumni association builds a network among alumni and also connects with the corporate world. The association helps in holding interactive sessions to motivate current students about the employability. The alumni are advised to keep in touch with the association and participate in its meetings and furnish updates of information with regard to their career progress.

File Description	Documents
Paste link for additional information	https://satyamfashion.ac.in/alumni.html
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Satyam Fashion Institute is deeply focussed around Student development initiatives and providing a cohesive platform to both faculty and students to raise their opinions and concerns on a neutral ground, to be heard, redressed and acted on. The institute is governed by the Board of Trustees, Chairperson, Secretary for policy matters and for advising, there is a College Development Committee and other industry associates.

Vision - To emerge as a top design institute with a distinctive yet

complementary location and to be recognized as a leader in defining design education. By employing innovation in all areas, Satyam Fashion Institute provides superior education, talented and dedicated faculty and staff, leading-edge technology, advanced learning resources and a comprehensive support system. Mission -Satyam Fashion Institute exists to empower women through education by preparing talented students for professional careers, emphasizing learning through individual attention in positively oriented university empowerment. Its aim is to nurture a self-sustainable environment in the design industry for women and create a centre of excellence. We believe in making overall advancement in our country by making Indian women self-reliant and independent through developing entrepreneurial skills and providing them with education.

File Description	Documents
Paste link for additional information	https://satyamfashion.ac.in/about.html
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The management has a participative management system with collective decision-making involving Chairperson, Principal, and HOD. The Institute has developed a well-defined decentralized system to follow the university guidelines for conducting the Internal Assessments as well as end-Semester Examinations. In-charge of the Examination Cell under the advice of the HOD & Principal executes the process in close liaison with the instructions to the faculty members. Semester-wise and Department-wise Students' Enrolments, Marks uploading of Internal Assessments (Theory and Practical) and end semester Practical, Examination Form fill-up (Regular and Backlog), Scrutiny and Review process are carried out by the academic office of the Institute. The requirement for setting question papers are informed to the Principal, HOD and Exam coordinator by the University which is sent for distribution amongst the faculty members in confidential manner. End-Semester Paper checking is carried out by individual tagged teachers.

HOD & Principal meet regularly with faculty members to look at key issues regarding system development, implementation and improvement. The curriculum of all courses is revisited on regular basis for improvement in order to keep pace with other institutions and to meet the changing requirements of the students, by faculty groups.

During Pandemic Institute has adopted a number of new initiatives and practices through imaginative leadership and effective governance. Such initiatives have impacted the strategies adopted by the Institute in furtherance of its vision targeting at financial management, resource mobilization, effective utilization of human resources and overall efficiency enhancement.

File Description	Documents
Paste link for additional information	https://satyamfashion.ac.in/naac/6.2.2/6.2.2.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

SFI believes in hard work and excellence in all dimensions in the way in which the faculty and the students gets opportunity to learn new skills, meet the global changes happening in day to day life. The institute has successfully implemented many strategic plans in the past years. During covid pandemic also Institution has a perspective plan. The aspects considered for inclusion are; 1. Quality enhancement and improved teaching-learning environment in hybrid mode. 2. Enhancement of student support systems. 3. Improved student success rate. 4. To be more innovative, industry-relevant in curriculum design and be more creative in academic delivery; with a strong emphasis on effective integration of technology in the teaching-learning process. 4. The teacher to be more of a facilitator and mentor than just a full time tutor. 5. To establish a research facilities and to nurture and develop research culture among the students and staff. 6. Life skills will be an integral part in curriculum development and delivery. 7. To emphasize on multi-dimensional evaluation of student learning and to enable that student learning outcomes match with their employers expectations.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Satyam Group of Institutions is dedicated to develop intellectual excellence and rich cultural heritage. In this process it recognizes the essential contribution of diverse communities to the advancement of its goals and ideals. Accordingly, Satyam Group of Institutions commits itself to maintain a welcoming environment for all people irrespective of those who feel vulnerable to discrimination, on the basis of their language, region, caste, creed and the like. Satyam Group of Institutions rejects and condemns all forms of harassment, wrongful discrimination and disrespect. It has developed procedures to respond to incidents of harassment whatever the basis or circumstance.

Faculty participation in governance promotes diversity of ideas, shared responsibility, collaboration, collegiality, and institutional excellence. Furthermore, it is the right of all faculty members to participate in governance without fear of retaliation in subsequent decisions. It is the responsibility of the central administration, Principal and HOD to protect these rights. The governing faculty of each academic unit should establish the operating procedures of its academic unit governance entities including, but not limited to, procedures of agenda setting, establishment of a quorum, determination of membership qualification of attendance by persons other than members, appointment of a faculty secretary, distribution of minutes, and the retention/filing of minutes.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	https://satyamfashion.ac.in/naac/6.2.2/6.2.2.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Progress of an organization depends on its employees. The Institute has effective welfare schemes for the benefit of its teaching and non-teaching staff. SFI offers the following welfare schemes for all its employees. Summer and winter vacation to both teaching and non-teaching staff,, which is strictly followed by the college. Following are the welfare schemes available for teaching and non teaching staff: Maternity leave of ninety days, Salary Advance to needy staff members, free uniforms for class IV employees, Encouragement for research and development activities, Faculty development programs(FDP) for faculty members on regular basis, Casual leave, medical leave, earned leave, Permission for Flexible Hours for faculty, Financial support for teaching faculties to attend conferences, workshops, Conveyance for official duties Periodic social gathering and gifts/ bonus on festivals, first-aid facilities etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Quality teaching is imperative for improving student outcomes and achievements. The organization has well designed performance appraisal system. It is executed with the help of self Appraisal Reports which gives quantitative assessment of the faculty members. The Performance is self assessed by duly filling self appraisal report

A systematic and effective Performance Appraisal System of the Institute provides teaching and non-teaching staff with eloquent appraisals that encourages professional learning and growth. Appraisal System for performance review of the faculty members is conducted by the management of the Institute comprising of board members on the basis of following criteria. A structured "Self-Appraisal Form" is given to each faculty member for evaluation purpose. The Principal & HOD gives their remarks on the performance of the faculty member. Performance Appraisal form for Non-Teaching staff is based on the qualitative and quantitative responses towards performance parameters. Performance Review is conducted at the end of an academic year. Wherever, there is scope for improvement, it is communicated to the concerned faculty/staff through the HoD/Principal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

It is a self-financed institute. All the financial records of the accounts are kept meticulously. Provision of annual balance sheets is there. All the bills and receipts are maintained. The Account officer uses all the effective tools for monitoring financial data in the institute. There are two chartered accountants in the Board of Trustees who give advises on financial matters. A chartered accountant conducts external auditing once in a year the external auditing involves performing procedures to obtain evidence about the amounts and disclosures in the financial statements.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Being a self-financed institute, fee collection is the only major source of revenue/income generation for the institute. The annual budget is prepared according to the need and requirements of the departments taking into consideration the annual intake of students, laboratory and infrastructure development, students, faculty & staff requirements and promotions and latest technologies etc.

A large number of students have been given fee concession by management and the amount concession given is borne by the management to encourage the poor, needy and meritorious students pursue their studies.

Our object for resource mobilization and optimal utilization of resources puts in the forefront quality of education and growth of students, as the primary and fundamental objective.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

In order to enhance the quality of the institution in all spheres, various quality assurance strategies initiated by The IQAC of the institution are as under: All the faculty members are encouraged and supported to participate in Orientation, refresher courses, Workshops, Seminars and conferences related to the teacher-learning process and research. Teachers with Ph.D are also encouraged and motivated to act as research guides for the research scholars. Teachers are also supported and encouraged to participate in examination evaluation processes.

The Internal Quality Assurance Cell was started in the year 2017 to monitor the quality of services being provided by the institution to its stakeholders. An IQAC committee is formed and approved by the governing body to take care of Quality assurance strategies and processes. SFI is committed to continually improve the infrastructure, enhance the faculty competencies and empower the students to self-learning. The IQAC enables the institution to focus on this mission. Reviewing of the quality policy is done once in every semester and the revision place as and when required by the IQAC committee. Parameters related to the enhancing of the quality of the institution like workshops, conferences, FDP's, paper publications, innovations in teaching and more are considered after the approval of IQAC Committee.

Training programs to the faculty- The institution pays lot of attention to the quality of its product. Through years of progress

it has initiated and developed several activities and training programs for the faculty through IQAC. Some of the notable activities organized by IQAC for the development of the institution are English communication skills, yoga, meditation trainings and outcome based education among many more.

Career Guidance and Placement: Drawing from its rich experience in design education since from 2007 the placement statistics of a decade and invaluable inputs from numerous leading industry experts, the Institution has designed an exhaustive and innovative four-year program. Built to help the students secure their future and enable them to create their own path, The program includes career mapping, internships, industry certifications and counseling for students to ensure that the participants remain on track through these various adapted methods, the students receive a holistic development that helps them build their own unique personality. Alongside providing quality education, SFI also ensures that this education is useful to its student in whatever profession they wish to choose. These examples are among the many others.

Apart from these two initiatives, the college constantly reinvents and innovates itself to comply with the need to maintain high quality education. It strives to be the best so that it can be to provide the best to its students as that is what they truly deserve they keep in mind the vision and mission of the institution and conduct regular self-assessments to ensure the IQAC's efficient functioning as well.

File Description	Documents
Paste link for additional information	https://satyamfashion.ac.in/iqac-overview.html
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews its teaching learning process, structure and methodologies of operations and learning outcomes at periodic intervals. Course information of every course is used to bring objectivity and strategize the course of teaching and learning for every topic. The faculties go through the syllabus and ensure that all the registered students fulfill the pre-requisites of the

course. They check if the students have a fair knowledge of the basics, so that they are able to understand the teaching. A proper plan for each topic and its delivery is made by the teacher. The college's automation system allows the teacher to input the exact date and the topic taught for future reference as well. At the end of every topic, the teacher conducts a pre-planned revision. Mapping of the course outcome is done along with the program outcome. Course files have proven to be great guiding tools that provide the teacher direction and a sense of clarity while teaching.

Some of activities of IQAC in this regard are: Students feedback, teaching learning process and evaluation. Collection of feedback from the students, measure the extent of the implementation and assess the impact of academic activities.

File Description	Documents
Paste link for additional information	https://satyamfashion.ac.in/iqac/Students-Survey-2020-21.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://satyamfashion.ac.in/naac/7.1.11/7.1.11.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender Sensitization is a critical issue. The Institute organizes programs and events at regular intervals in order to spread awareness about the issue. The Institute aims to help provide gender equity. The institute has constituted various cells with senior female faculty/staff members viz. Anti-Ragging Cell, Women Cell and Internal Complaint Committee (ICC), as per rules and regulations of Statutory Authorities. Institution shows gender sensitivity in providing facilities such as Safety and Security the Institute believes in gender equality and makes effort towards Gender sensitization. It believes that educated girls are an asset not only for the college and family but also for the whole society.

SFI believes in promoting student diversity in all Degree and Diploma programmes. The Admission policy clearly states that equal opportunity will be given to all candidates as per the government of India guidelines. SFI promotes gender diversity in the admission policy, and it pays special attention to admitting female candidates in the degree and diploma programmes under the motto of 'women empowerment'.

There is no report of ragging in the campus as it seems that the concept of ragging is completely erased from the minds of students. The ragging now is seemed historical and archived practice. Common Room: The College has a common room where first aid facility is provided at hand. The college provides basic medical aid for all grade employees of the institution, necessary for girl students. Medical aid is provided free of cost.

A resident lady warden in the hostel is employed. CCTV cameras have been fixed in the prominent places like hostel, campus corridors, main campus building and common places.

Suggestion/complaint boxes are made available at defined locations for the students and employees to drop in their cause of concern in the form of a written complaint.

The institute also initiated a green audit which was a future plan for this year. It proved as a highly valuable tool for the college to improve its environmental and economic performance while reducing wastage and operating costs. The aim of the audit was to generate awareness among the students and staff concerning real issues of the

environment and its sustainability. To inculcate the learning in the students and staff members a subject on recycling is added in their curriculum. It was suggested that students may participate actively in environmental activities and organise plantation drives outside the campus to aware the general public as well as making the environment green. One plantation drive was conducted by students of department of Mass Media.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The environment of the Institute is eco-friendly. Institute has designed an integrated waste management system for optimizing and analysing waste. It is based on the concept that all aspects of waste management should be analysed together. The institute is conscious of its activities generating waste and ensures that all the waste is used & disposed responsibly. The institute has taken conscious efforts to enhance and nurture the eco-friendly environment and always strives for sustainable environment in the campus. A dedicated team of gardeners and sweepers take care of lawns, gardens, plantation, maintenance, etc. to maintain the green

environment in the campus in a regular manner.

Solid waste management: The institute has an effective mechanism for waste management. The vegetable waste and left over waste from the hostel and canteen is segregated into bio-degradable and non-bio degradable waste. The bio-degradable waste is put into a pit and left to ferment which will be used later as fertilizer to plants in the campus. Non-Biodegradable solid waste is handed over to the municipal approved landfill site.

Hazardous Waste: of oil from D.G sets is sold to authorized recyclers.

Liquid waste: Grey water and Black water generated is discharged to the municipality's sewer line through a line of network which gets treated by authority at zone level WTP.

E-waste: Discarded electronic devices such as old desktops, printers, mobiles & machines to be sold to authorize recycler vendors. Hierarchical approach is adapted for waste by Reducing, Reusing & Recycling.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

C. Any 2 of the above

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. Landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following

- 1. Green audit**
- 2. Energy audit**
- 3. Environment audit**
- 4. Clean and green campus recognitions/awards**
- 5. Beyond the campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-

C. Any 2 of the above

reading software, mechanized equipment 5.
Provision for enquiry and information :
Human assistance, reader, scribe, soft copies of
reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Institution provides an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal socio economic and other diversities. Different sports and cultural activities organized inside the college promote harmony towards each other. Commemorative days like International Women's day, Yoga day, National Girl Child Day, also promote tolerance and harmony.

The institute provides an eminent inclusive environment for both students and faculties. National festivals like Independence Day and Republic Day for celebrated every year with full vigour. Students organize the teachers' day every year in the College campus to felicitate the teachers. Various other activities like holi & diwali celebrations, Christmas day are also celebrated by the students.

Since pandemic occurs all the events have organized in hybrid mode. With the motive of learning must continued during this tough situation institute motivated their students and faculty members to attend various virtual activities and webinar like Heartfulness Webinar on 'Resilience in Crisis', Webinar with the Designer Rina Dhaka, Visual Merchandising Industry Sessions, SWAYAM-NPTEL Webinar orientation, BGIF- CRIS Webinar on Sustainability, DELNET Webinar, SOWTEX online Networking session, Art Pe Charcha Series etc. In addition institute organized various workshop to enhance knowledge & skills i.e. SELF-SANITIZATION Workshop, Resume writing, Women

Empowerment Workshop, Portfolio and Tech Pack Development, Digital Literacy, Heartfulness Live Sessions etc. Google Tool Workshop for the Faculty Members was also organized. A national workshop on 'Handmade Hand Sewn Garments' and TRI-3D Certificate Programme were also arranged to skilled students.

Apart from that some skill full workshop i.e body measurement taking, importance of reading newspaper, hand weaving were also organized for 4th grade staff.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Our institution takes all possible initiatives by conducting several events and programmes for strengthening the students, teaching and non-teaching staff to become more responsible citizens country by sensitizing them to the constitution of the country. As more responsible citizens of country the students are motivated to take part in several activities of the college.

Our college also motivates students by celebrating Constitution Day- Every year day is celebrated on 26th Jan by highlighting the importance of Indian Constitutional values, duties and responsibilities of citizens. Independence Day- is also celebrated each year to highlight struggle of freedom and the importance of Indian constitution. The celebration is attended by teaching and non-teaching Staff. The Flag hosting with National anthem followed by distribution of sweets is the regular practice of the programme. Environmental science constitutes the part of curricular teaching and evaluation to sensitize the students on the pre of the ecosystem and environment. Our college celebrates world environment day where Students a sensitized to adapt green practices, conservation of natural resources. As the world was hit by the Pandemic SFI Students wilfully attained their responsibility as a citizen and spread the message to not to find a day to plant a sapling through plantation drive.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institute has a tradition of celebrating the Republic Day and Independence Day with full vigour and enthusiasm. The Constitution Day celebration is another national event which infuses spirit and devotion to the Constitution of our Nation, in commemoration of the adoption of the constitution of India in 1950.

International girl child day, International Women's day, Yoga day, World Environment Day on 5th June was celebrated with plantation in campus. Various competitions organized on the occasion of Gandhi Jayanti, National handloom Day, Diwali, holi, vasant panchmi, vishvkarma divas etc.

The Institute celebrates Teachers Day at 5th September on the birth anniversary of Dr. S. P. Radhakrisnan. The institute has a tradition of celebrating the Independence Day and republic day every year with full enthusiasm to highlight struggle of freedom and the importance of Indian constitution.

Due to the covid pandemic, the institute is closed for students. However, still, efforts have been made to conduct various important events either through minimum staff or on virtual mode. SFI takes pride in organising all the important national events irrespective of any bias towards caste, or religion.

Satyam Fashion Institute has developed and implemented a Craft Cluster Program which aims to provide the students with continuous exposure to the handloom and handicraft clusters, thus providing an opportunity for creative innovation and experimentation. Through this initiative, the institute aims to reach out to craftsmen and artisans of Noida Hatt at the ground level. The craftsmen and artisans involved in the initiative will benefit through knowledge dissemination and exposure to urban markets and design intervention, innovative designs and linkages with new markets. Craftsmen and artisans were facilitated by institution.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The overview of Best Practices

A. Skill Enhancement through Product Development:

During the Lockdown due to the spread of Coronavirus variant, the institute tried to make use of the available resources and convert them to productive materials. The institute continuously tries to improvise on the designing and production enhancement skills of their students and staff members by engaging them in these in-house

activities. These developed products contributes both in the upcoming entrepreneurial activities scheduled by the institute in the form of exhibition by the product selling as well in the course curriculum product development strategies. The institute also plan to demonstrate the designing and construction process of these products to the students as a party of their on-going syllabus of various courses.

The product so far been designed and developed includes: File folder - 8 pcs, File folder with overlap covering- 2 pcs, File covers- 2 pcs, Mini handbags - 2 pcs, Front overlapped closing bag- 1 pc, Scissor Holder- 1 pc. This kind of product development activity will also help in enhancing student's entrepreneurial skills where they can opt for products which are of commercial value and the institute will circulate and promote these products through its Resource Centre platform.

B.Environment Friendly Policies:

Development of Green Policy: A Green, clean and healthy environment aids effective learning and provides a conducive learning environment. Educational Institutes are becoming more sensitive to environmental factors and more efforts are being made to make them eco- friendly. The Institute is committed to the safe and sound environmental performance of the institute & gives paramount importance to the sustainability right from inception of it. The Institute has adopted cohesive planning to enable resource efficient, inclusive and sustainable approaches to enhance environmental management for improved liability, health and climate. The policy emphasis on practices and methodologies pertaining to areas of significant environment concerns e.g. land, energy, waste, water, air etc.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The Institute is celebrating more than one decade of its meaningful contribution in the promotion of higher technical education with a focus on sustainable growth projectile through positive industrial

tie-ups, faculty expertise and media relationships. Earning media reputation over the years is one distinctive area to its priority and thrust.

In 2020-21 academic year another MoU was signed with Heartfulness educational trust for improving the efficiency of inner strength through meditation.

The teaching excellence at the Institute is inspirational for the young minds. In the environment of pandemic due to COVID 19, the faculty members learned and utilized e-learning platforms when physical classroom teaching is not possible. Numerous Webinars on various beyond syllabus topics and digital events on extra-curricular activities were conducted for the next generation learning with belief that "learning must go on".

Institute is proudly published an in house biannual research journal entitled "Design Quest- an advanced research journal on design" since 2018. The journal provides a platform to emerging and established designers, artists and scholars for sharing and disseminating their findings and research works. The journal is interdisciplinary and will be covering a wide range of design areas intending to all spheres of life. Scholars from across India and outside are writing for several issues of the Journal. It is excelling day by day. The Journal is registered from the Office of Registrar of Newspaper for India with RNI No. UPENG/2018/76546. It has also got the International Standard Serial Number (ISSN) 2582-855X.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institute is an affiliated college. Thus, the syllabus framing of theory and practical courses is structured by the Board of Studies (BoS) S.N.D.T. Women's University, Mumbai. However, our Institution has a mechanism for well-planned curriculum delivery and documentation. Apart from the traditional teaching-learning methods of whiteboard and lecturing, our college emphasises curriculum delivery through practical learning and hand-on activities. An academic calendar is prepared in advance and published on the college website/ notice boards. Theory syllabus is taught in the classroom by lecture method or LCD projector method and for that content PPTs are prepared by the faculty. Practical courses are run in the laboratories by using various instruments, equipment, chemical, class-work material, charts, models, prototypes, sample etc. For the specific topics study tour, field visits, guest lectures are arranged. If faculty is on leave, he/she makes alternative arrangements for the completion of the syllabus. Simultaneously, the records of completion of theory and practical syllabus are maintained. The students' attendance is recorded daily in attendance registers and in the period of pandemic, the attendance was maintained using SARAL and excel sheet as a digital record. In this period, various virtual platforms were utilised for the students' learning. Each department invites industry experts to deliver guest lectures in their respective field of work to get an insight into the real business world. The students are trained to undertake live projects and internships to supplement learning. They are also encouraged to complete their assignments on topics within the curriculum and present the same on paper or presentations with recommendations. Critical thinking is encouraged through the various debates, role-playing and class discussions. The curriculum is enhanced by conducting projects and field trips, giving insights beyond the syllabus. The college arranges an array of co-curricular activities to enrich the curriculum. Our classrooms are I.C.T. equipped, and Wi-Fi enabled for an interactive learning setup. The college also has a library (offline and e-library both) and subscribes to numerous journals to keep abreast of changing trends in their respective subjects. We also subscribe to E-journals, initiated with membership of

D.E.L.N.E.T. The Librarian maintains a record of the students using the numerous library facilities and conducts their classes regularly to keep them updated about the books and facilities. To ensure effective curriculum delivery, every faculty member must submit a syllabus teaching plan to the Principal at the beginning of each semester. The Principal and HOD conducts regular meetings with all faculty members to ensure that the plans are being implemented. Regular interaction with Students with the Principal and HOD ensures effective communication. The responses gathered via the student feedback survey helps us to identify areas of improvement. The course coordinators take regular feedback regarding visiting faculty members and accordingly incorporate changes. The students' progress is maintained through regular tests, presentations and semester-end exams. Remedial classes and tutorials are conducted for the weaker students. The college also focuses on providing short term courses and various workshops to the students to enhance the overall development of the students.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	https://satyamfashion.ac.in/1.2.1-syllabus.html

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college adheres to academic calendar provided by SNTD Women's University. The institute implements the curriculum prepared by the BoS of University. Based on this academic calendar, the institution prepares the academic calendar/ Calendar of Events which includes the dates of commencement, completion of syllabus, schedule of internal exam, schedule of final semester exam holidays, review of semester, departmental meeting etc. As per the academic calendar and guidelines of the University, Timetable is prepared by senior faculty and after approval from respective HOD & Principal. It was circulated to all the faculty members and students before commencement of the semester. Academic Calendar published on website of the college. Internal Assessments are conducted as per the calendar of events. For implementation of Internal Assessment Process, Examination cell is formed at college level which monitor overall internal assessment process. Continuous Internal Assessment review is taken by the Principal regularly. In addition, Academic Administrative Audit is

conducted annually to improve the quality of education and teaching-learning process in compliance of IQAC meetings for quality assurance quarterly.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://www.satyamfashion.ac.in/img/academic-calender/Academic-Calendar-20-21.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

3

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

3

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

187

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The Institute has made all efforts to build healthier and harmonious working environment with respect to issues related to

Gender, Environment and Sustainability, Human values and Professional Ethics into the curriculum.

1 Gender: To prevent sexual harassment at workplace and to empower the women employees, the Institute has constituted Women Cell & Internal complaints committee (ICC) 2) Anti-Ragging cell to effectively curb any unhealthy working condition for the women employees and to increase their morale & empower them. Equal opportunities are extended to all in every aspect of teaching and learning in the Institute as it believes that gender discrimination is a crime. Staff of both genders holistically participates in various co curricular activities organized in house & outside the Institute. Every year the Institute is organizing woman's day celebration to respect the women force at all levels.

2. Environment and Sustainability: The University has made it compulsory to study "Environmental studies" in their regular curriculum in first year to create awareness related to various environmental issues the world is facing. Students are given ample opportunity to learn about the climate change and potential hazards of climate change. Students are motivated to take up projects related to environmental issues to overcome the identified problems.

3. Human Values and Professional Ethics: Various extension programmes are being organized by the Institute through Extension cell to create awareness among the rural community with respect to ecological balance and its importance. The Institute regularly organizes birth anniversaries of great personalities, National & State festivals, etc. to boost morality and awareness among the staff & students

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

3

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

46

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://www.satyamfashion.ac.in/1.4.1.html

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

220

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

10

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The prime objective of any educational institute striving to achieve excellence is to identify respective learning levels of the students who come from diverse socio-cultural, economical and educational background. The college conducts every possible measure to assess the learning levels of its students. The students are counseled, guided and oriented at the time of admission to make them aware about the course, mode of internal assessment, external assessment, curricular and co-curricular activities, rules and regulations of the institution as well as facilities available in the college. The list of courses, curricular and co-curricular activities, rules and regulations, facilities available, Academic cells etc are also published in the college prospectus which is provided to the students before the beginning of academic sessions. At the beginning of each course teachers assess the learning levels of the students in the class, their knowledge about the course and accordingly special programmes for advanced learners and slow learners are planned. Remedial and extra classes are conducted for advanced and slow learners. After the completion of syllabus, subject classes are also repeated for slow learners and late admissions. In the CBCS system, students are required to select course subjects based on their core competence, aptitude and skills. The teachers from all departments counsel the students regarding the scope of different courses being offered as well as provide guidance in relation to the student's aptitude and competence. Teachers remain available in college to clear the doubts and counsel the students even on a one to one basis. Advanced learners are encouraged to become class mentors. On the other hand, advanced learners are encouraged to participate in SWAYAM/NPTEL online courses.

File Description	Documents
Link for additional Information	NIL
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
272	11

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The Institute is practicing different student centric learning methods to enhance their learning ability, these include: seminars, mini projects, paper presentations, poster presentations, etc.

Experiential learning: Students are allowed to conduct experiments independently in practical classes. Mini projects at third year level and major projects at final year level will help in imparting the required technical skills to the students. They are encouraged to do the internships in industries & industrial visits as a part of industry institute interaction. Mini project exhibitions are being organized to showcase their skills.

Participative learning: Students are motivated to participate in Quiz Competitions, Paper Presentation, Technical Seminars and Online Certification Courses to get the participative learning environment. Student development programs and workshops are conducted to enhance the learning capabilities of the students. Every classroom is provided with projector and internet facilities to enhance their knowledge. In addition students are encouraged to participate in SWAYAM/NPTEL online courses.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://www.satyamfashion.ac.in/naac/7.1.11/7.1.11.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The academic year 2020-2021 was completely affected by Covid-19 pandemic and therefore it was not only the choice but also the compulsion of the teachers to learn, adopt and practice the ICT enabled tools. The use of laptops and internet became a common practice not only for the teachers but also for the students.

Institute provides faculty Development Programmes for the teachers. Facilitated by these programmes, the teachers are effectively using ICT enabled tools like laptops, headphones, writing pads, internet, video-lectures, audio-lectures, PPT presentations, virtual labs, YouTube links, e-contents etc.

Faculty members of the college use ICT technology to improve the teaching and learning process. Projectors, computer/laptops/tablet systems are used in the classrooms. YouTube, E- mails, whatsapp group, Telegram, Zoom and Google classrooms, College website are used as platforms to teach, communicate, provide material and syllabus, make announcements, conduct tests, upload assignments, make presentations, address queries, mentor and share information. These applications are also used to provide online education during the covid-19 situation. Wi-Fi facility is also available in the campus for the students and staff. The library also provides access to computers and online journals freely available in public domain and also to journals subscribed on the advice of faculty and facilitates downloads. Hostel is also equipped with Wi-Fi facility to encourage learning. Student attendance, feedback are also received online from the students and faculty members.

The role of Information and communication technologies (ICT) in teaching learning process ensures that students play an active role in the learning process. Faculty combines technology with traditional mode of instruction to engage students in long term learning. But, in year 2020-21 due to pandemic, education has changed dramatically, with the distinctive rise o e-learning,

whereby teaching is undertaken remotely and on digital platforms also. Online Classes - Faculties are engaged the online classes by using zoom and Google classroom. Power-point presentations -Faculties are encouraged to use power-point presentations in their classroom teaching by using laptop and projectors. Industry Connect- Along with classrooms, Seminar, expert talks and various hands-on sessions are regularly organized for students. Video lecture- Recording of video lectures is made available to students for long term learning and future referencing. Online competitions- Various cultural events and competitions such as Poster making, Project presentations are being organized with the help of various Information Communication Tools.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	NIL

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

11

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

11

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

4

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

51

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Institute prepares its own academic calendar well before the semester commences based on the University's Academic Calendar. The detailed academic calendar is prepared before the start of the semester, which includes tentative dates of internal assessment, SNTD Examination, Internal assessments and internal practical tests are conducted at appropriate time with respect to calendar of examinations fixed by the University of Kashmir. Date sheets and notifications of internal assessment is circulated in classrooms, displayed on notice boards.

The allotment of the invigilation duties, seating arrangements and schedule of the subjects are controlled by Examination cell. The Institute has a robust and transparent system mechanism of internal assessment through question paper distribution system. The question paper will be prepared as per the norms of the SNTD. The faculty members upload the question bank pertaining to the subject with knowledge levels and course outcomes. The Institute maintains very strict, impartial, impersonal, confidential vigilant in smooth conduct of IA tests aided within house supervision, strictly adhering to university norms. Room invigilation work is allotted to two faculty members in each class room and also the internal squad team is constituted comprising senior faculty members in each department.

Since pandemic occurs internal exams are conducted in both offline or online mode through Google platform.

File Description	Documents
Any additional information	View File
Link for additional information	NIL

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

At the Institute level, examination cell, comprising of The Principal (Chief Superintendent of Examinations), HOD , Exam coordinator and other teaching and nonteaching staff as members, is constituted to deal with examination related grievances. Grievances raise by students are effectively communicated to the University for needful actions. The responses for the grievances from the University are communicated to the students immediately.

Most of the grievances related to the examination are received during semester exams and after declaration of results by the

SNDT University. The errors in their results like marks of the internal assessment, attendance sheets, error in the bio-data etc. are immediately addressed, corrected and quickly disposed for onward submission to university by the convener examination committee. Each and every superintendent and staff members concerned are instructed for due care and cooperation for the quick disposal of student grievances at their respective quarters. The close and continuous communication is maintained by the Coordinator Examinations with the university authorities for speedy disposal of queries, explanations and doubts if any.

File Description	Documents
Any additional information	View File
Link for additional information	https://satyamfashion.ac.in/naac/2.5/Grievance-cell.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Institute follows the outcome-based education and has well defined learning outcomes. The vision and mission of the institution emphasizes on promoting value education through motivated trained faculty to prepare the students to accept the challenges of globalization. The College has a proper mechanism of communication of the learning outcomes of the Programs and Courses, which includes following; Hard Copy of syllabi and course/programme Outcomes are available in the respective departments as well as in the library for ready reference to the teachers and students. Teachers always discuss the syllabus of their respective courses in their introductory classes to make students aware of the objectives of the programmes and subjects.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.satyamfashion.ac.in/PO-PSO-CO.html
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The efficiency and effectiveness of the process of attainment of POs and COs is monitored, assessed, and improved by taking inputs from the discussion/suggestion/decision taken in the meetings of the Department. The college has a systematic process of collecting and evaluating data on programme and course outcomes, for which the assessment includes the following; Assessment for the course-level is done via continuous assessment having a particular weightage depending upon course objectives, learning outcomes and pedagogy. Various components for continuous assessment are defined and used. The evaluation is rigorous. It is done by adjoining the marks acquired by the students to their corresponding Course Outcomes. Besides, weightage for the end semester Examination (written examination /practicalexamination) depending upon course type is also used for the process.

The following method is used to assess course outcomes. Course attainment levels are defined based on prior performance and are expressed as a proportion of students achieving a target score.

Theory subjects: 1. Internal Evaluation (weightage 25-50%) 2. External Evaluation (weightage 50-75%)

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	NIL

2.6.3 - Pass percentage of Students during the year**2.6.3.1 - Total number of final year students who passed the university examination during the year**

74

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://satyamfashion.ac.in/naac/7.1.11/7.1.11.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://satyamfashion.ac.in/naac/1.4.1/Student%20Feedback.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

20000

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

2

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	NIL

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

49

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

3

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

9

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Satyam Fashion Institute promotes regular extension activities for engagement of faculty, students and staff with neighbourhood community for their well-rounded development and continuous community progress through several activities. Extension activities enable the educational programs to reach and touch the lives by bringing realisation of social responsibility through practical application of knowledge towards communities and environment to create impact on holistic enablement of people. Extension Cell of Satyam Fashion Institute conducts regular extension activities like Tree Plantation Drive, Mask Distribution, Sanitary Napkin distribution to house-keeping staff, Literacy Campaign for underprivileged children to sensitise the students with the current issues being faced in the society and to generate creative approaches to solving them by applying their learning to move the society ahead. Satyam Fashion Institute believes that there are numerous benefits to adding extension initiatives within the institute and can open doors for unlimited new opportunities for the students hence we also organise informative sessions like 'Proper use of mask' and 'Hygiene Awareness' through our Extension Cell. Welfare activities like Fresh food distribution to the needy people and installing Drinking Water dispensers outside the campus for public consumption have also been a part of our student efforts to extend a helping hand towards the community's betterment.

File Description	Documents
Paste link for additional information	https://satyamfashion.ac.in/naac/3.3.1/Extension-Cell.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

1

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

50

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

2

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

3

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has a policy for the creation and enhancement of infrastructure in order to promote a good teaching learning environment, according to its vision and Strategic Objectives. SFI has adequate facilities for teaching learning in terms of classrooms, laboratories, computing equipments, projectors, desktops, laptops, printers, photocopy machines, internet connections, wi-fi etc. Moreover, the institution has an automated Central Library using KOHA & DELNET Software. It also has an e-learning and knowledge centre. Located on 4024.24 Sq .Mt of land 3723.29 Sq Mt built-up area Well equipped spacious 8 classrooms (1 smart classroom) and ICT enabled with projector facility Well equipped Laboratories 8 including pattern making lab, garment construction lab, draping lab, textile design lab, lifestyle accessories lab, audio- visual lab and computer lab enabled with wi-fi Meeting (conference) Room 1 Wi-Fi enabled campus Well equipped Library Adequate Staff rooms, Toilets, etc. Academic office, Administrative office, counsellor's room and account office Exam room for confidential work Resource centre for displaying the student's work Medical room, gymnasium Parlour and boutique facility

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://satyamfashion.ac.in/facilities.htm 1

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Institute has created both infrastructural and instructional facilities to bring about all round development for the students including games & sports and extra-curricular activities. Large playing fields support a wide variety of games. The institution utilizes its resources to provide an environment to its students where they are encouraged to pamper in sports and extracurricular activities. This ensures a holistic development and an all-rounded personality. Students are trained in sports under the guidance of a qualified and specialized Physical Educational Instructor.

Court/ground for Basketball, Volleyball, badminton and kho-kho to conduct matches for outdoor sports.

Dedicated spaces for Indoor sport for table tennis, Chess and Carom Board

The institute also has a indoor gymnasium facility for both staff and students. The Gym is equipped with one electronic treadmill, one exercise cycles, dumbbells and plates, yoga mats, stepper, stretching tube, twister machine, kettle bell, manual, bench-press, resistance tube, cross trainer, medicine ball, steel curl bar, wall mounting chin up bar and exercise air ball.

Yoga sessions are carried out regularly

The Institute has appointed full-time qualified Sports faculty to train and guide students in various sports.

Intra-college events are also organized by the college to encourage students to participate.

Many entertaining events are arranged as part of cultural activities to exhibit the talent of the students in music, dance, band, etc. with uniqueness and magnanimity. The college believes in all-round development of its students. It constantly encourages them to take part in extracurricular activities to spark their interests and cultivate leadership qualities as well as team spirit. Every year the college conducts cultural programs to make this happen. All the Participants are awarded with participation certificates. Winner and runners-up teams are duly rewarded by trophies/ cash prize. As a part of cultural activities, SFI organizes student cultural fest and carnival. The

institution also celebrates State and National festivals.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://satyamfashion.ac.in/facilities.htm 1

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

2

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

8

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.satyamfashion.ac.in/naac/4.1.3/4.1.3.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

933694

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

SFI library is a resource centre which has evolved into being an enabler and collaborator in teaching, learning and research at the institute. Library is fully automated through "KOHA" software. The Networked Library System handled the disruption caused by pandemic very well. Library strengthened its remote login facilities to provide uninterrupted access to e resources staffed by librarian and through the extensive use of open source ICT tools. Library ensured highest level of learning, teaching and research support during pandemic.

Library of the Institute occupies a very important place in the campus. Library supports study, teaching-learning process and research activities and provides a learning space for the students (UG & PG diploma), staff and faculty members.

Library has a total collection of over 1782 volumes of books

Library subscribes over 20 Printed Journals and magazines.

The Library is also a member of DELNET and has access to the holdings of around 4500+ Libraries. Approximately 79 lakhs full text documents including e-books, e-articles & e-journals. Nearly 30 e -books, 1 lakh list of Journals 5000 plus full text e-journals and 1 lakh Thesis/Dissertation also can be accessed.

The digital library has five computers for the use of students for DELNET and KOHA.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://satyamfashion.ac.in/naac/4.2.2/4.2.2.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

291118

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

6

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The College is highly committed to adopt digital practices in all office and student related work. During the current Covid-19 pandemic also, the College has seamlessly switched over to the digital mode in academic and administrative functioning. Teachers and students are provided all facilities and administrative

assistance in the conduct of online teaching- learning. IQAC collaborates with various departments to organize virtual lectures and talks and interviews of eminent personalities across the world. The College also encourages the faculty to record lectures for future reference and benefit of the students.

Security - The campus is CCTV enabled. It makes screening easier on special days like College fest, annual function etc. to avoid any scuffles and untoward incidents in the campus. Payment of bills and fee submission etc. -all digital payment options are available. The Administration is virtually in touch with the non-teaching staff all the time during office hours. All the officials of the College are connected with the Principal through Google worksheet where routine jobs are assigned to concerned officials and are routinely monitored.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

58

File Description	Documents
Upload any additional information	View File
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic

support facilities) excluding salary component during the year (INR in Lakhs)**4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

7509784

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

There are established systems and procedures for maintaining and utilizing physical, academic, and support facilities such as laboratory, sports complex, computer, classroom, etc. The maintenance of physical, academic and support facilities are carried out by the respective departments with the help of in house staff daily and periodically. Furthermore, care has been taken to keep the machines and all types of equipment in working condition. In case of breakdowns, standard procedure is followed to bring the equipment/machine in working condition. A supervisor is appointed to monitor and maintain the physical facilities and Housekeeping. A brief description is presented below on the maintenance and utilization of some facilities. 1. Laboratories : Each laboratory has one teacher as the lab in charge, a lab assistant and an attendant. The lab in charge is responsible for maintaining and upgrading the laboratory. Dead stock verification (Physical Verification) is carried out to verify working, nonworking, and missing equipments. Lab assistance keeps a record of the utilization of equipments, computers and other required materials for experiments. 2. Library: A Librarian with supporting staff has been appointed to maintain the central library. They focus on the availability and utilization of instructional material in the teaching and learning process. At the end of the Academic year, stock verification is done. Procurement of books as per the requirement is initiated through the library cell by inviting the requirement of the books from various departments. It is then processed for procurement. 3. Sports : The Sports Teacher of the institute looks after the

sports facilities and the activities. The sports equipments are issued to the students as per the schedule of the events. If any equipments get faulty, the sports teacher submits a proposal for maintenance. Preventive maintenance measures are taken in time. Sports teacher is responsible for keeping the record of the utilisation of sports Facilities, Activities held, and Awards for the students etc. Institute has also appointed housekeeping staff and gardener to maintain the ground area.

4. Class Rooms: Class rooms are allocated to all departments along with necessary I.C.T. tools. These are utilised as per the time table of the department. The classrooms are cleaned on a daily basis monitored by the institute supervisor. Principal, HOD, Class teachers also monitors cleanliness and ensures that the cleanliness is maintained in the classrooms.

5. I.T. facilities: All departments in the institute have P.C.s, essential software and peripherals. The laboratory technicians and system administrator maintain the I.T. facilities in the institute. In case of significant maintenance issues, vendors are hired to maintain I.T. facilities.

6. Electrical, Drinking water coolers, Lift etc.: Institute has employed technicians (electrician and plumber) to keep and maintain electrical and water drinking facilities. Institute has also appointed housekeeping staff and gardener to maintain the gardens.

7. CCTV: To maintain the internet connectivity and CCTV security system, a network and system administration team is appointed. LCD projectors, E.P.B.X. system, air conditioners are maintained with the help of external agencies. Security staff, including ladies guards under a security supervisor, is employed to safe guard the whole premises.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://satyamfashion.ac.in/igac/Infra-Maint.-Policies.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

0

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

21

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to institutional website	https://satyamfashion.ac.in/naac/7.1.11/7.1.11.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

40

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

40

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

C. Any 2 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

9

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

3

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

3

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institute encourages students to have student representative for every semester. The functioning of this student body is governed by the students along with faculty in charges. These representatives act as bridge between principal, HOD and students. The student representatives put the grievances of students (if any) to the HOD & principal, who orders the convener of Respective cell to handle that in a nice way. The student representatives are active in all kinds of cultural and academic activities and its dynamic and enthusiastic volunteering for each and every event has been remarkable. During the Pandemic times,

when everything almost came down to a stop, the members of the council only gained momentum. We can proudly say that our student members have never been more active as in the tough times of Covid-19. The student representatives in all the academic cells seek to encourage all the students to become part of Institutional activities. We saw members encouraging each other especially the laid back ones with a one-on-one approach. The student body believes that 'each one can contribute in one way or another' and take the immense effort to inspire their batch mates to show energetic participation in the area of their specific interest at least, if not all. With every passing year the student participation grows and this year was a milestone as we all moved to and explored a virtual world, a virtual way of doing everything. We saw massive volunteering from students towards creating and curating events like webinars, alumni sessions, workshops, celebrations etc both academic and cultural events. Development and exhibition of talent is at the base of activities as such. Apart from this, students are also encouraged to become part of the different committees and cells that we run as an institute. SFI have 13 cells to organize events under their domain; Internal Quality Assurance Cell (IQAC), Admission Cell, Anti Ragging Cell, Women Cell /ICC, Sports Cell, Cultural Cell, Grievance/ Redressal Cell, Examination Cell, Placement Assistance Cell, Alumni Cell, Library Cell, Publication Cell, Extension Activities Cell. Funds for such activities are provided by the Institute.

The student representatives in the above committees play an important role by actively participating and providing suggestions for overall improvement of the academic ambiance and to build the culture of excellence. Renowned designer's workshop, weaving/pottery making/tie & dye workshop, Series of Webinars on Different Aspects of Design Practices, Google Tool Workshop for the Faculty Members, National Workshop on Handmade Hand sewn Garments, Tri 3 D workshop, Various festival celebration etc are the few activities organized under various cell's function. Apart from that Students and Alumni of Satyam Fashion Institute partnered and participated in the highly anticipated Couture Runway Week 2021 on 16th October held at Crown Plaza Okhla, New Delhi.

File Description	Documents
Paste link for additional information	https://satyamfashion.ac.in/newsletters.html
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

10

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The academic excellence of our students speaks volumes about the heights that SFI has reached. The Institute has a strong alumni association; conducting alumni meet once in a year. Some of the alumni of the institute are Freelancer, senior designer and stylist, Handicraft designer in Ministry of Textiles, PD Merchandiser, and Assistant Professor etc. Our some alumni have their own brand name MULUK, Aarvie, the Atelier, Sitara, Pravish, Imroz etc.

There is a registered Alumni Association with 6 Positions: President, Vice- President, Secretary, Joint Secretary, Treasures & Joint Treasurer that contributes significantly to the development of the institution through financial and/or other

support services. The college has started the process of registering the Alumni Association December 2021 and got certificate in January 2022.

Suggestions given by the alumni are considered for overall improvement of the institute. The alumni have immensely contributed in terms of placements, guest lecturers, industry connect and guidance for postgraduate studies. The alumni association builds a network among alumni and also connects with the corporate world. The association helps in holding interactive sessions to motivate current students about the employability. The alumni are advised to keep in touch with the association and participate in its meetings and furnish updates of information with regard to their career progress.

File Description	Documents
Paste link for additional information	https://satyamfashion.ac.in/alumni.html
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Satyam Fashion Institute is deeply focussed around Student development initiatives and providing a cohesive platform to both faculty and students to raise their opinions and concerns on a neutral ground, to be heard, redressed and acted on. The institute is governed by the Board of Trustees, Chairperson, Secretary for policy matters and for advising, there is a College Development Committee and other industry associates.

Vision - To emerge as a top design institute with a distinctive yet complementary location and to be recognized as a leader in defining design education. By employing innovation in all areas,

Satyam Fashion Institute provides superior education, talented and dedicated faculty and staff, leading-edge technology, advanced learning resources and a comprehensive support system. Mission -Satyam Fashion Institute exists to empower women through education by preparing talented students for professional careers, emphasizing learning through individual attention in positively oriented university empowerment. Its aim is to nurture a self-sustainable environment in the design industry for women and create a centre of excellence. We believe in making overall advancement in our country by making Indian women self-reliant and independent through developing entrepreneurial skills and providing them with education.

File Description	Documents
Paste link for additional information	https://satyamfashion.ac.in/about.html
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The management has a participative management system with collective decision-making involving Chairperson, Principal, and HOD. The Institute has developed a well-defined decentralized system to follow the university guidelines for conducting the Internal Assessments as well as end-Semester Examinations. In-charge of the Examination Cell under the advice of the HOD & Principal executes the process in close liaison with the instructions to the faculty members. Semester-wise and Department-wise Students' Enrolments, Marks uploading of Internal Assessments (Theory and Practical) and end semester Practical, Examination Form fill-up (Regular and Backlog), Scrutiny and Review process are carried out by the academic office of the Institute. The requirement for setting question papers are informed to the Principal, HOD and Exam coordinator by the University which is sent for distribution amongst the faculty members in confidential manner. End-Semester Paper checking is carried out by individual tagged teachers.

HOD & Principal meet regularly with faculty members to look at key issues regarding system development, implementation and improvement. The curriculum of all courses is revisited on regular basis for improvement in order to keep pace with other institutions and to meet the changing requirements of the

students, by faculty groups.

During Pandemic Institute has adopted a number of new initiatives and practices through imaginative leadership and effective governance. Such initiatives have impacted the strategies adopted by the Institute in furtherance of its vision targeting at financial management, resource mobilization, effective utilization of human resources and overall efficiency enhancement.

File Description	Documents
Paste link for additional information	https://satyamfashion.ac.in/naac/6.2.2/6.2.2.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

SFI believes in hard work and excellence in all dimensions in the way in which the faculty and the students gets opportunity to learn new skills, meet the global changes happening in day to day life. The institute has successfully implemented many strategic plans in the past years. During covid pandemic also Institution has a perspective plan. The aspects considered for inclusion are;

1. Quality enhancement and improved teaching-learning environment in hybrid mode.
2. Enhancement of student support systems.
3. Improved student success rate.
4. To be more innovative, industry-relevant in curriculum design and be more creative in academic delivery; with a strong emphasis on effective integration of technology in the teaching-learning process.
4. The teacher to be more of a facilitator and mentor than just a full time tutor.
5. To establish a research facilities and to nurture and develop research culture among the students and staff.
6. Life skills will be an integral part in curriculum development and delivery.
7. To emphasize on multi-dimensional evaluation of student learning and to enable that student learning outcomes match with their employers expectations.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Satyam Group of Institutions is dedicated to develop intellectual excellence and rich cultural heritage. In this process it recognizes the essential contribution of diverse communities to the advancement of its goals and ideals. Accordingly, Satyam Group of Institutions commits itself to maintain a welcoming environment for all people irrespective of those who feel vulnerable to discrimination, on the basis of their language, region, caste, creed and the like. Satyam Group of Institutions rejects and condemns all forms of harassment, wrongful discrimination and disrespect. It has developed procedures to respond to incidents of harassment whatever the basis or circumstance.

Faculty participation in governance promotes diversity of ideas, shared responsibility, collaboration, collegiality, and institutional excellence. Furthermore, it is the right of all faculty members to participate in governance without fear of retaliation in subsequent decisions. It is the responsibility of the central administration, Principal and HOD to protect these rights. The governing faculty of each academic unit should establish the operating procedures of its academic unit governance entities including, but not limited to, procedures of agenda setting, establishment of a quorum, determination of membership qualification of attendance by persons other than members, appointment of a faculty secretary, distribution of minutes, and the retention/filing of minutes.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	https://satyamfashion.ac.in/naac/6.2.2/6.2.2.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Progress of an organization depends on its employees. The Institute has effective welfare schemes for the benefit of its teaching and non-teaching staff. SFI offers the following welfare schemes for all its employees. Summer and winter vacation to both teaching and non-teaching staff,, which is strictly followed by the college. Following are the welfare schemes available for teaching and non teaching staff: Maternity leave of ninety days, Salary Advance to needy staff members, free uniforms for class IV employees, Encouragement for research and development activities, Faculty development programs(FDP) for faculty members on regular basis, Casual leave, medical leave, earned leave, Permission for Flexible Hours for faculty, Financial support for teaching faculties to attend conferences, workshops, Conveyance for official duties Periodic social gathering and gifts/ bonus on festivals, first-aid facilities etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

5

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Quality teaching is imperative for improving student outcomes and achievements. The organization has well designed performance appraisal system. It is executed with the help of self Appraisal Reports which gives quantitative assessment of the faculty

members. The Performance is self assessed by duly filling self appraisal report

A systematic and effective Performance Appraisal System of the Institute provides teaching and non-teaching staff with eloquent appraisals that encourages professional learning and growth. Appraisal System for performance review of the faculty members is conducted by the management of the Institute comprising of board members on the basis of following criteria. A structured "Self-Appraisal Form" is given to each faculty member for evaluation purpose. The Principal & HOD gives their remarks on the performance of the faculty member. Performance Appraisal form for Non-Teaching staff is based on the qualitative and quantitative responses towards performance parameters. Performance Review is conducted at the end of an academic year. Wherever, there is scope for improvement, it is communicated to the concerned faculty/staff through the HoD/ Principal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

It is a self-financed institute. All the financial records of the accounts are kept meticulously. Provision of annual balance sheets is there. All the bills and receipts are maintained. The Account officer uses all the effective tools for monitoring financial data in the institute. There are two chartered accountants in the Board of Trustees who give advises on financial matters. A chartered accountant conducts external auditing once in a year the external auditing involves performing procedures to obtain evidence about the amounts and disclosures in the financial statements.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Being a self-financed institute, fee collection is the only major source of revenue/income generation for the institute. The annual budget is prepared according to the need and requirements of the departments taking into consideration the annual intake of students, laboratory and infrastructure development, students, faculty & staff requirements and promotions and latest technologies etc.

A large number of students have been given fee concession by management and the amount concession given is borne by the management to encourage the poor, needy and meritorious students pursue their studies.

Our object for resource mobilization and optimal utilization of resources puts in the forefront quality of education and growth of students, as the primary and fundamental objective.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

In order to enhance the quality of the institution in all spheres, various quality assurance strategies initiated by The IQAC of the institution are as under: All the faculty members are encouraged and supported to participate in Orientation, refresher courses, Workshops, Seminars and conferences related to the teacher-learning process and research. Teachers with Ph.D are also encouraged and motivated to act as research guides for the research scholars. Teachers are also supported and encouraged to participate in examination evaluation processes.

The Internal Quality Assurance Cell was started in the year 2017 to monitor the quality of services being provided by the institution to its stakeholders. An IQAC committee is formed and approved by the governing body to take care of Quality assurance strategies and processes. SFI is committed to continually improve the infrastructure, enhance the faculty competencies and empower the students to self-learning. The IQAC enables the institution to focus on this mission. Reviewing of the quality policy is done once in every semester and the revision place as and when required by the IQAC committee. Parameters related to the enhancing of the quality of the institution like workshops, conferences, FDP's, paper publications, innovations in teaching and more are considered after the approval of IQAC Committee.

Training programs to the faculty- The institution pays lot of attention to the quality of its product. Through years of progress it has initiated and developed several activities and training programs for the faculty through IQAC. Some of the notable activities organized by IQAC for the development of the institution are English communication skills, yoga, meditation trainings and outcome based education among many more.

Career Guidance and Placement: Drawing from its rich experience in design education since from 2007 the placement statistics of a

decade and invaluable inputs from numerous leading industry experts, the Institution has designed an exhaustive and innovative four-year program. Built to help the students secure their future and enable them to create their own path, The program includes career mapping, internships, industry certifications and counseling for students to ensure that the participants remain on track through these various adapted methods, the students receive a holistic development that helps them build their own unique personality. Alongside providing quality education, SFI also ensures that this education is useful to its student in whatever profession they wish to choose. These examples are among the many others.

Apart from these two initiatives, the college constantly reinvents and innovates itself to comply with the need to maintain high quality education. It strives to be the best so that it can be to provide the best to its students as that is what they truly deserve they keep in mind the vision and mission of the institution and conduct regular self-assessments to ensure the IQAC's efficient functioning as well.

File Description	Documents
Paste link for additional information	https://satyamfashion.ac.in/iqac-overview.html
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews its teaching learning process, structure and methodologies of operations and learning outcomes at periodic intervals. Course information of every course is used to bring objectivity and strategize the course of teaching and learning for every topic. The faculties go through the syllabus and ensure that all the registered students fulfill the pre-requisites of the course. They check if the students have a fair knowledge of the basics, so that they are able to understand the teaching. A proper plan for each topic and its delivery is made by the teacher. The college's automation system allows the teacher to input the exact date and the topic taught for future reference as well. At the end of every topic, the teacher conducts a pre-planned revision. Mapping of the course outcome is done along

with the program outcome. Course files have proven to be great guiding tools that provide the teacher direction and a sense of clarity while teaching.

Some of activities of IQAC in this regard are: Students feedback, teaching learning process and evaluation. Collection of feedback from the students, measure the extent of the implementation and assess the impact of academic activities.

File Description	Documents
Paste link for additional information	https://satyamfashion.ac.in/iqac/Students-Survey-2020-21.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://satyamfashion.ac.in/naac/7.1.11/7.1.11.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender Sensitization is a critical issue. The Institute organizes programs and events at regular intervals in order to spread awareness about the issue. The Institute aims to help provide gender equity. The institute has constituted various cells with senior female faculty/staff members viz. Anti-Ragging Cell, Women Cell and Internal Complaint Committee (ICC), as per rules and regulations of Statutory Authorities. Institution shows gender sensitivity in providing facilities such as Safety and Security the Institute believes in gender equality and makes effort towards Gender sensitization. It believes that educated girls are an asset not only for the college and family but also for the whole society.

SFI believes in promoting student diversity in all Degree and Diploma programmes. The Admission policy clearly states that equal opportunity will be given to all candidates as per the government of India guidelines. SFI promotes gender diversity in the admission policy, and it pays special attention to admitting female candidates in the degree and diploma programmes under the motto of 'women empowerment'.

There is no report of ragging in the campus as it seems that the concept of ragging is completely erased from the minds of students. The ragging now is seemed historical and archived practice. Common Room: The College has a common room where first aid facility is provided at hand. The college provides basic medical aid for all grade employees of the institution, necessary for girl students. Medical aid is provided free of cost.

A resident lady warden in the hostel is employed. CCTV cameras have been fixed in the prominent places like hostel, campus corridors, main campus building and common places.

Suggestion/complaint boxes are made available at defined locations for the students and employees to drop in their cause of concern in the form of a written complaint.

The institute also initiated a green audit which was a future plan for this year. It proved as a highly valuable tool for the college to improve its environmental and economic performance while reducing wastage and operating costs. The aim of the audit was to generate awareness among the students and staff concerning real issues of the environment and its sustainability. To inculcate the learning in the students and staff members a subject on recycling is added in their curriculum. It was

suggested that students may participate actively in environmental activities and organise plantation drives outside the campus to aware the general public as well as making the environment green. One plantation drive was conducted by students of department of Mass Media.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The environment of the Institute is eco-friendly. Institute has designed an integrated waste management system for optimizing and analysing waste. It is based on the concept that all aspects of waste management should be analysed together. The institute is conscious of its activities generating waste and ensures that all the waste is used & disposed responsibly. The institute has taken conscious efforts to enhance and nurture the eco-friendly environment and always strives for sustainable environment in the campus. A dedicated team of gardeners and sweepers take care of lawns, gardens, plantation, maintenance, etc. to maintain the green environment in the campus in a regular manner.

Solid waste management: The institute has an effective mechanism for waste management. The vegetable waste and left over waste from the hostel and canteen is segregated into bio-degradable and non-bio degradable waste. The bio-degradable waste is put into a pit and left to ferment which will be used later as fertilizer to plants in the campus. Non-Biodegradable solid waste is handed over to the municipal approved landfill site.

Hazardous Waste: of oil from D.G sets is sold to authorized recyclers.

Liquid waste: Grey water and Black water generated is discharged to the municipality's sewer line through a line of network which gets treated by authority at zone level WTP.

E-waste: Discarded electronic devices such as old desktops, printers, mobiles & machines to be sold to authorize recycler vendors. Hierarchical approach is adapted for waste by Reducing, Reusing & Recycling.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for

C. Any 2 of the above

<p>greening the campus are as follows:</p> <ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants 											
<table border="1"> <thead> <tr> <th data-bbox="102 510 549 577">File Description</th> <th data-bbox="549 510 1436 577">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="102 577 549 680">Geo tagged photos / videos of the facilities</td> <td data-bbox="549 577 1436 680" style="text-align: center;">View File</td> </tr> <tr> <td data-bbox="102 680 549 748">Any other relevant documents</td> <td data-bbox="549 680 1436 748" style="text-align: center;">No File Uploaded</td> </tr> </tbody> </table>	File Description	Documents	Geo tagged photos / videos of the facilities	View File	Any other relevant documents	No File Uploaded					
File Description	Documents										
Geo tagged photos / videos of the facilities	View File										
Any other relevant documents	No File Uploaded										
<p>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</p>											
<p>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following</p> <ol style="list-style-type: none"> 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities 											
<table border="1"> <thead> <tr> <th data-bbox="102 1115 549 1182">File Description</th> <th data-bbox="549 1115 1436 1182">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="102 1182 549 1330">Reports on environment and energy audits submitted by the auditing agency</td> <td data-bbox="549 1182 1436 1330" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="102 1330 549 1429">Certification by the auditing agency</td> <td data-bbox="549 1330 1436 1429" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="102 1429 549 1527">Certificates of the awards received</td> <td data-bbox="549 1429 1436 1527" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="102 1527 549 1599">Any other relevant information</td> <td data-bbox="549 1527 1436 1599" style="text-align: center;">View File</td> </tr> </tbody> </table>	File Description	Documents	Reports on environment and energy audits submitted by the auditing agency	No File Uploaded	Certification by the auditing agency	No File Uploaded	Certificates of the awards received	No File Uploaded	Any other relevant information	View File	
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Any other relevant information	View File										
<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment</p> <p>5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies</p>	<p>C. Any 2 of the above</p>										

of reading material, screen	reading
File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Institution provides an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal socio economic and other diversities. Different sports and cultural activities organized inside the college promote harmony towards each other. Commemorative days like International Women's day, Yoga day, National Girl Child Day, also promote tolerance and harmony.

The institute provides an eminent inclusive environment for both students and faculties. National festivals like Independence Day and Republic Day for celebrated every year with full vigour. Students organize the teachers' day every year in the College campus to felicitate the teachers. Various other activities like holi & diwali celebrations, Christmas day are also celebrated by the students.

Since pandemic occurs all the events have organized in hybrid mode. With the motive of learning must continued during this tough situation institute motivated their students and faculty members to attend various virtual activities and webinar like Heartfulness Webinar on 'Resilience in Crisis', Webinar with the Designer Rina Dhaka, Visual Merchandising Industry Sessions, SWAYAM-NPTEL Webinar orientation, BGIF- CRIS Webinar on Sustainability, DELNET Webinar, SOWTEX online Networking session, Art Pe Charcha Series etc. In addition institute organized various workshop to enhance knowledge & skills i.e. SELF-SANITIZATION Workshop, Resume writing, Women Empowerment Workshop, Portfolio and Tech Pack Development, Digital Literacy,

Heartfulness Live Sessions etc. Google Tool Workshop for the Faculty Members was also organized. A national workshop on 'Handmade Hand Sewn Garments' and TRI-3D Certificate Programme were also arranged to skilled students.

Apart from that some skill full workshop i.e body measurement taking, importance of reading newspaper, hand weaving were also organized for 4th grade staff.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Our institution takes all possible initiatives by conducting several events and programmes for strengthening the students, teaching and non-teaching staff to become more responsible citizens country by sensitizing them to the constitution of the country. As more responsible citizens of country the students are motivated to take part in several activities of the college.

Our college also motivates students by celebrating Constitution Day-Every year day is celebrated on 26th Jan by highlighting the importance of Indian Constitutional values, duties and responsibilities of citizens. Independence Day- is also celebrated each year to highlight struggle of freedom and the importance of Indian constitution. The celebration is attended by teaching and non-teaching Staff. The Flag hosting with National anthem followed by distribution of sweets is the regular practice of the programme. Environmental science constitutes the part of curricular teaching and evaluation to sensitize the students on the pre of the ecosystem and environment. Our college celebrates world environment day where Students a sensitized to adapt green practices, conservation of natural resources. As the world was hit by the Pandemic SFI Students wilfully attained their responsibility as a citizen and spread the message to not to find a day to plant a sapling through plantation drive.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institute has a tradition of celebrating the Republic Day and Independence Day with full vigour and enthusiasm. The Constitution Day celebration is another national event which infuses spirit and devotion to the Constitution of our Nation, in commemoration of the adoption of the constitution of India in 1950.

International girl child day, International Women's day, Yoga day, World Environment Day on 5th June was celebrated with plantation in campus. Various competitions organized on the

occasion of Gandhi Jayanti, National handloom Day, Diwali, holi, vasant panchmi, vishvkarma divas etc.

The Institute celebrates Teachers Day at 5th September on the birth anniversary of Dr. S. P. Rradhakrisnan. The institute has a tradition of celebrating the Independence Day and republic day every year with full enthusiasm to highlight struggle of freedom and the importance of Indian constitution.

Due to the covid pandemic, the institute is closed for students. However, still, efforts have been made to conduct various important events either through minimum staff or on virtual mode. SFI takes pride in organising all the important national events irrespective of any bias towards caste, or religion.

Satyam Fashion Institute has developed and implemented a Craft Cluster Program which aims to provide the students with continuous exposure to the handloom and handicraft clusters, thus providing an opportunity for creative innovation and experimentation. Through this initiative, the institute aims to reach out to craftsmen and artisans of Noida Hatt at the ground level. The craftsmen and artisans involved in the initiative will benefit through knowledge dissemination and exposure to urban markets and design intervention, innovative designs and linkages with new markets. Craftsmen and artisans were facilitated by institution.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The overview of Best Practices

A. Skill Enhancement through Product Development:

During the Lockdown due to the spread of Coronavirus variant, the institute tried to make use of the available resources and convert them to productive materials. The institute continuously tries to improvise on the designing and production enhancement skills of their students and staff members by engaging them in these in-house activities. These developed products contributes both in the upcoming entrepreneurial activities scheduled by the institute in the form of exhibition by the product selling as well in the course curriculum product development strategies. The institute also plan to demonstrate the designing and construction process of these products to the students as a party of their on-going syllabus of various courses.

The product so far been designed and developed includes: File folder - 8 pcs, File folder with overlap covering- 2 pcs, File covers- 2 pcs, Mini handbags - 2 pcs, Front overlapped closing bag- 1 pc, Scissor Holder- 1 pc. This kind of product development activity will also help in enhancing student's entrepreneurial skills where they can opt for products which are of commercial value and the institute will circulate and promote these products through its Resource Centre platform.

B.Environment Friendly Policies:

Development of Green Policy: A Green, clean and healthy environment aids effective learning and provides a conducive learning environment. Educational Institutes are becoming more sensitive to environmental factors and more efforts are being made to make them eco- friendly. The Institute is committed to the safe and sound environmental performance of the institute & gives paramount importance to the sustainability right from inception of it. The Institute has adopted cohesive planning to enable resource efficient, inclusive and sustainable approaches to enhance environmental management for improved liability, health and climate. The policy emphasis on practices and methodologies pertaining to areas of significant environment concerns e.g. land, energy, waste, water, air etc.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The Institute is celebrating more than one decade of its meaningful contribution in the promotion of higher technical education with a focus on sustainable growth projectile through positive industrial tie-ups, faculty expertise and media relationships. Earning media reputation over the years is one distinctive area to its priority and thrust.

In 2020-21 academic year another MoU was signed with Heartfullness educational trust for improving the efficiency of inner strength through meditation.

The teaching excellence at the Institute is inspirational for the young minds. In the environment of pandemic due to COVID 19, the faculty members learned and utilized e-learning platforms when physical classroom teaching is not possible. Numerous Webinars on various beyond syllabus topics and digital events on extra-curricular activities were conducted for the next generation learning with belief that "learning must go on".

Institute is proudly published an in house biannual research journal entitled "Design Quest- an advanced research journal on design" since 2018. The journal provides a platform to emerging and established designers, artists and scholars for sharing and disseminating their findings and research works. The journal is interdisciplinary and will be covering a wide range of design areas intending to all spheres of life. Scholars from across India and outside are writing for several issues of the Journal. It is excelling day by day. The Journal is registered from the Office of Registrar of Newspaper for India with RNI No. UPENG/2018/76546. It has also got the International Standard Serial Number (ISSN) 2582-855X.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. Relevant MoU with Key organisations for the skill development and certification courses for the students

2. Focus on the Entrepreneurial development through training and felicitation

3. Strengthening of Alumni Association

4. Assessment and Accreditation through NAAC for the 2nd Cycle

5. Strengthening Faculty Development through encouraging them for the relevant programmes

NAAC