




Placement Cell

Minutes of the Meeting held on 23/07/2021

Agenda of the meeting:

Planning for a live session on Industry Exposure by Industry Experts for students.

Name of persons present:

1. Dr. Neetu Malhotra 
2. Ms. Devanshi Arora 
3. Ms. Priyanka Sarka 

Summary:

Sr. No.	Item discussed	Person responsible	Deadline (if any)
1	Finalization of the day and date of the live session on industry exposure.	Placement Cell	Session date is finalized for 03/08/21
2	A program flow is finalized with the approval of HOD & Principal ma'am.	Placement Cell	As soon as possible
3	Discussion and finalization of the industry person as a speaker for the session.	Placement Cell	As soon as possible
4	Students will be informed about the event planned by cell.	Placement Cell	As soon as possible

Name & signature of the persons present:


(HOD)


(Principal)



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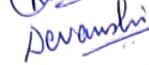

Placement Cell

Minutes of the Meeting held on 31/08/2021

Agenda of the meeting:

Discussion for a resume making session for students.

Name of persons present:

1. Dr. Neetu Malhotra 
2. Ms. Devanshi Arora 
3. Ms. Priyanka Sarkar 

Summary:

Sr. No.	Item discussed	Person responsible	Deadline (if any)
1	Finalization of the day and date for the resume making session.	Placement Cell	Session date is finalized for 15/09/21
2	A program flow is finalized with the approval of HOD & Principal ma'am.	Placement Cell	As soon as possible
3	Students will be informed about the classes planned by cell.	Placement Cell	As soon as possible

Name & signature of the persons present:


(HOD)


(Principal)

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~~NOIDA~~



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NOIDA

Publication Cell

Minutes of the Meeting held on 29/11/2019

Agenda of the meeting:

Newsletter

Name of persons present:

1. Mr. Ujjwal Ankur.
2. Ms. Mahima Malik
3. Ms. Bhavya Khatri
4. Ms. Tanni Poddar
- 5.

Summary:

1. Discussion about the content of page, 2, 3 and 4 (B.Des. pages).
2. Discussion about the page, Health and Education
3. Discussion about students' corner.
4. Discussion about the design
- 5.
- 6.

Principal

29/11/19

IQAC Coordinator

29/11/2019



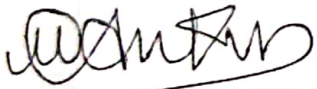
7.

8.

9.

10.

Signature of members present:



29/11/2019

Tanni Poddar
29/11/19

Bhavya

Mahina
29 Nov 2019



SATYAM FASHION INSTITUTE

NOIDA

PUBLICATION Cell

Minutes of the Meeting held on 14th November, 2019

Agenda of the meeting:

To address and recognize the obstacles present in the cell, so as to cover up the communication gap and come up with new ideas for the publicity of our products.

Name of persons present:

1. Ms. Priyanka Saurav
2. Mr. Ujjwal Anand
3. Ms. Mahima Malik
4. Ms. Bhavya Khatui
5. Ms. Reshu Tiwari

Summary:

1. The meeting initiated by discussing the products of the cell - Journal and Newsletter, as well as what work has been done so far.
2. It dictated the agenda and the ideas used and how it can be formulated better.
3. It concentrated on the next edition of our newsletter - The Buzzing Bee.
4. The teachers discussed the divisions amongst the newsletter and motivated the students to come up with new ideas.
5. The student members discussed the problems they have been facing so far.
- 6.

Principal/Chair person

IQAC Coordinator



7. The teachers guided them to how to cover the communication gap and asked them to discuss ideas
8. and come to them.
9. It concluded on a notepad come with ideas and content for the next meeting.
- 10.

Signature of members present:

Name & signature of the persons present:

Reshu Houda Reshu Houda

Sham
18/11/19

[Signature]

Mahima

Principal/Chair person
[Signature]
18/11/19

[Signature]
18/11/2019
IQAC Coordinator



FASHION INSTITUTE

NOIDA

Examination Cell

Minutes of the Meeting held on 15/12/2021

Agenda of the meeting:

Discussion about the upcoming in house and university examination question paper format and virtual mode

Name of persons present:

1. Dr. Vandana Jaglan
2. Dr. Neetu Malhotra (hc)
3. Dr. sakshi Shail

Summary:

Sr. No.	Item discussed	Person responsible	Deadline (if any)
1	Discussion was held regarding upcoming semester exams	All the cell members	Prior to exam
2	Planning of Remedial Classes for weaker students was done and dates were discussed for the same.	All the cell members & concern faculty members	Prior to exam
3	It was suggested that any interested student can attend remedial classes.	All the cell members & concern faculty members	Prior to exam

Name & signature of the persons present:

HOD & IQAC coordinator

Principal



Examination Cell

Minutes of the Meeting held on 10/01/2022

Agenda of the meeting:

Discussion about the upcoming in house and university examination question paper format and virtual mode


Name of persons present:

1. Dr. Vandana Jaglan
2. Dr. Neetu Malhotra (hc)
3. Dr. Sakshi Shail

Summary:

Sr. No.	Item discussed	Person responsible	Deadline (if any)
1	Discussion was held regarding upcoming semester exams	All the cell members	
2	As online exams will be happened, prepare data accordingly	All the cell members	
3	Discussed about Format of University practical exam question paper format suggested in BOS meeting and virtual platform for conducting exam	All the cell members & concern faculty members	
4	Proper instruction will be given to all 5 & 7 semester students to prepare them for practical examination in new format with geotag photos	All the cell members & concern faculty members	Prior to exam
5	Discussed about Format of In house practical & theory exam question paper format virtual platform for conducting exam and invigilation guidelines	All the cell members & concern faculty members	Prior to exam

Name & signature of the persons present:


HOD & IQAC coordinator




Principal



SATYAM FASHION INSTITUTE

NOIDA

Examination Cell

Minutes of the Meeting held on 1/07/2021

Agenda of the meeting:

Discussion about the upcoming in house and university examination

Name of persons present:

1. Dr. Vandana Jaglan
2. Dr. Neetu Malhotra (hc)
3. Dr. Sakshi Shail
4. Ms. Vandana Singh
4. Ms. Priyanka Sarkar

Summary:

Sr. No.	Item discussed	Person responsible	Deadline (if any)
1	Discussion was held regarding upcoming semester exams	All the cell members	
2	As online exams will be happened, prepare data accordingly	All the cell members	
3	A list of repeater students will be make and forwarded to office	All the cell members	As per university guidelines
4	Discussed about Format of in house exam question paper and virtual platform for conducting exam	All the cell members	28 th February, 2021
5	Name of qualified faculty members were proposed as external examiner and finalized for the university practical examination.	Exam coordinator, HOD & Principal	As per university guidelines

Name & signature of the persons present:

HOD & IQAC coordinator

Principal



SATYAM FASHION INSTITUTE

NOIDA

Examination Cell

Minutes of the Meeting held on 9/02/2021

Agenda of the meeting:

Discussion about the upcoming in house and university examination

Name of persons present:

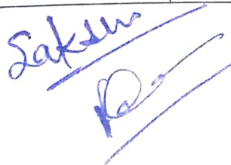
1. Dr. Vandana Jaglan
2. Dr. Neetu Malhotra (hc)
3. Dr. Sakshi Shail
4. Ms. Vandana Singh
5. Ms. Priyanka Sarkar

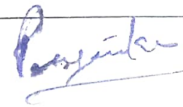

Summary:

Sr. No.	Item discussed	Person responsible	Deadline (if any)
1	Suggestion received from HOD & Principal about smooth functioning of upcoming exam.	All the cell members	
2	Due to covid 19 university instructed for online exam, so examination cell have to make arrangement accordingly.	All the cell members	
3	A list of repeater students will be make and forwarded to office	All the cell members	As per university guidelines
4	Collect data of the students who want to give exam from the college and make sure the arrangements accordingly	All the cell members	28 th February, 2021
5	Discussed about Format of in house exam question paper and virtual platform for conducting exam	All the cell members	
6	Qualified name as external examiner were suggested and finalized for the university practical examination.	Exam coordinator, HOD & Principal	As per university guidelines

Name & signature of the persons present:


HOD & IQAC coordinator





Principal

FASHION INSTITUTE

NOIDA

Cultural Cell

Minutes of the Meeting held on 12/01/2022

Agenda of the meeting:

Discussion about the ongoing and future cultural events

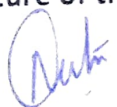
Name of persons present:

1. Dr. Neetu Malhotra (hc)
2. Dr. sakshiShail
3. Ms. Vandana Singh
4. Ms. Charu Ahluwalia
5. Mr. Sarvjeet Thapar

Summary:

Sr. No.	Item discussed	Person responsible	Deadline (if any)
1	All the cell members are requested to plan upcoming activities for current semester of 2022.	All the cell members	As soon as possible
2	After finalization of upcoming events, approval will be taken from HOD & Principal	All the cell members	As soon as possible
3	Students will be informed about the events planned by cell through members	All the cell members & student members	As soon as possible
4	As Lohri and Republic Day is coming up in this month but due to pandemic it was suggested that both events will be celebrate in hybrid mode with minimum physical presence in person.	All the cell members & student members	Before the event

Name & signature of the persons present:


HOD & IQAC coordinator


Principal

SATYAM FASHION INSTITUTE

NOIDA

Cultural Cell

Minutes of the Meeting held on 13/10/2021

Agenda of the meeting:

Discussion about the Couture Runway week

Name of persons present:

1. Dr. Vandana Jaglan
2. Dr. Neetu Malhotra (hc)
3. Dr. sakshi Shail
4. Ms. Vandana Singh
5. Mr. Sarvjeet Thapar
6. Ms. Ishika

Summary:

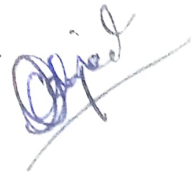
Sr. No.	Item discussed	Person responsible	Deadline (if any)
1	As SFI is participating in Couture Runway week, a detailed planning is needed about the event, name list of participating students	All the cell members	As soon as possible
2	A bus will be arrange by collage for transporting the students to the venue	All the cell members	15 th ocober, 2021
3	Student work will be collected, needed material will be packed properly to send the venue	All the cell members Mr. Dheeraj, Ms. Neetu Sharma & 1 peon	15 th ocober, 2021


Name & signature of the persons present:


HOD & IQAC coordinator








Principal

SATYAM FASHION INSTITUTE

NOIDA

Cultural Cell

Minutes of the Meeting held on 4/10/2021

Agenda of the meeting:

Discussion about the Orientation program of new students

Name of persons present:

1. Dr. Vandana Jaglan
2. Dr. Neetu Malhotra (hc)
3. Dr. sakshiShail
4. Ms. Vandana Singh
5. Ms. Charu

Summary:

Sr. No.	Item discussed	Person responsible	Deadline (if any)
1	Date of orientation program is finalized	All the cell members	Program will be on 12 th October, 2021
2	Discussed and proposed tentative program flow	All the cell members	As soon as possible
3	program flow will be finalized after approval from HOD & Principal also Students will be informed about the event activities planned by cell	All the cell members & student members	9 th October, 2021
4	A meeting will be keep with all faculty member to distribute program flow and assigned duties.	All the cell members & student members	9 th October, 2021

Name & signature of the persons present:



HOD & IQAC coordinator



Principal



SATYAM FASHION INSTITUTE

NOIDA

LIBRARY Cell

Minutes of the Meeting held on ...16th December 19..

Agenda of the meeting:

Review Open mic competition entries.

Name of persons present:

1. Ms. Swati
2. Ms. Sabani
3. Ms. Mahima Malik
4. Ms. Shreya
5. Ms. Manali Verma

Summary:

1. Size of file increased from 10MB to 100MB.
2. Participants were contacted to send clear images of their work.
3. Helped students in registrations.
4. Decided to ^{go and} brief about the competition through announcements.
- 5.
- 6.


Principal


IQAC Coordinator

71



7.

8.

9.

10.

Signature of members present:

Sati
16/12/19

Sobu
16/12/19

Manali
16/12/19

Manima
16/12/19

Shreeya
16/12/19

CA

Principal

Devi

IQAC Coordinator

20

SATYAM FASHION INSTITUTE

NOIDA

Library Cell

Minutes of the Meeting held on 26/08/2020

Agenda of the meeting:

Discussion about the ongoing and future ventures of the library and few guidelines for students
And the teachers.

Name of persons present:

1. Dr. Neetu Malhotra (hc)
2. Dr. M. Alam
2. Ms. Megha Gupta
3. Ms. Priyanka Sarkar
4. Ms. Shweta
5. Ms. Devanshi Arora.
5. Mr. Ujjwal Ankur

Summary:

Sr. No.	Item discussed	Person responsible	Deadline (if any)
1	All the faculties are requested to tell their students to register themselves for the library through the collage website. The process was guided by the librarian.	All the faculties	As soon as possible
2	Students will be informed to carry their I-Card when they will rejoin the collage and visit the library	All the faculties	As soon as possible
3	All the attendees were informed about the newly added tab of the library on SFI website.		
4	It was decided that the faculty can keep book/s with him/her for 15 days.		

5	Students can issue book/s for 3 days that can be renewed one more time.(total 3+3= 6 days)		
6	Librarian has introduced the concept and procedure to hold any book by any of the students or teachers.		
7	The new monthly budget for the procurement of the book (20k/month) was announced.		
8	It was mutually decided that both Design and BMM will equally avail the budget i.e., 10k for design and 10k for BMM. There will be flexibility on the basis of book availability and situation.		
9	All the faculties are requested to recommend the books related to their respective subjects and concerned semester on monthly basis. They can recommend other books as well which they feel that Library should have. The book recommendation format was already mailed to everyone earlier. If anyone can't find it then he/she can contact to the librarian or Cell in charge.	All the faculties	First week of every month. (with the approval of HOD, as suggested by her)
10	All the faculties are requested to visit the library on regular basis and encourage their students too.	All the faculties	
11	An FDP on DELNET and Intra-Library Loan will be announced shortly to everyone after the discussion with the Principal and HOD.		

Name & signature of the persons present:

[Signature]
28/8/20

[Signature]
28/8/20

[Signature]
Dr. M. Agarwal
28/08/20

[Signature]
Shweta
28/08/20

[Signature]
Devanki
28/8/20

[Signature]
Amit
(HOD)
28/8/20

[Signature]
Ad
28/8/20
(Principal)

[Signature]
Such Singh
28.8.20
(Chairperson)

**SATYAM FASHION INSTITUTE
NOIDA**

Minutes of the Meeting held on 23rd February 2021

Agenda of the meeting:

- Discussion on Self Defense Activity under Sports Cell.
- Discussion on Student Participation.
- Discussion on Time Duration of the activity.
- Discussion on the outcome of the Activity.
- Discussion on Self Defense Activity under Women Cell.

Name of persons present:

1. Dr. Vandana Jaglan (Principal, SFI)
2. Dr. Bineeta Aggarwal (Principal, SCE) *Bineeta 25/02/21*
3. Dr. Neetu Malhotra (H.O.D, SFI) IQAC Coordinator *Neetu 24/2/21*
4. Ms. Preeti Goyal (H.O.D, SCE) *Preeti 25/02/21*
5. Ms. Priyanka Sarkar (Programme Head, B.A Mass Media) *Priyanka 24/2/21*
6. Ms. Charu Ahluwalia *Charu 24/02/21*
7. Mr. Manoj Kaushik *Manoj 24-2-21*
8. Ms. Divanshi Arora *Divanshi 24/2/21*

Summary:

Sr. No.	Item discussed
1	Discussion on Self Defense activity under Women Cell & Sports Cell.
2	SFI & SJMC - Self Defense Activity to be held on 8 th March 2021 under Sports Cell.
3	SCE- Self Defense Activity to be held on 26 th February 2021.
4	Discussion to be held with Mr. Arun Chauhan on the outcome of the Activity & number of students who can take part in

this activity.

Time Duration of the activity is yet to be discussed with the members of the cell.

1. Dr. Vandana Jaglan (Principal, SFI)
2. Dr. Bineeta Aggarwal (Principal, SCE) *Binced 25/02/20 21.*
3. Dr. Neetu Malhotra (H.O.D, SFI) IQAC Coordinator *Neetu 24/2/21*
4. Ms. Preeti Goyal (H.O.D, SCE) *Preeti*
5. Ms. Priyanka Sarkar (Program Head, B.A Mass Media) *Priyanka 24/2/21*
6. Ms. Charu Ahluwalia *Charu 24/02/21*
7. Mr. Manoj Kaushik *Manoj*
8. Ms. Divanshi Arora *Divanshi 24/2/21*

(Principal)



SATYAM FASHION INSTITUTE

NOIDA 29th

SPORTS CELL

Minutes of the Meeting held on 29th ~~10th~~ January

Agenda of the meeting:

- * To discuss the event flow of the Inauguration ceremony of Gymnasium, Makeover studio & Boutique at Satyam group of Institutions.
- * To fix up Responsibilities of the events.

Name of persons present:

1. Mr. Manoj Kaurshik
2. Ms. Devanshi Khora
3. Ms. Chalu Ahluwalia
4. Mrs. Vandana Verma

Summary:

Sr. No.	Item discussed
1	Event flow was finalized with its timings & persons involved.
2	Responsibilities were finalized with their incharge persons.
3.	

Name & signature of the persons present:

Manoj
01/02/21

Chalu
01/02/2021

(HOD)

(Principal)



**SATYAM FASHION INSTITUTE
NOIDA**

Minutes of the Meeting held on 2nd March 2021

Agenda of the meeting:

- Discussion on Self Defense Activity (Taekwondo) under Sports Cell.
- Discussion on Student Participation.
- Discussion on Outcome of the Activity.
- Discussion on Time Duration of the activity.
- Discussion on the Dress Code for the event.

Name of persons present:

1. Dr. Neetu Malhotra
2. Ms. Charu Ahluwalia
3. Mr. ManojKaushik
4. Ms. Devanshi Arora

Summary:

Sr. No.	Item discussed
1	Discussion on Self Defense Activity (Taekwondo) under Sports Cell. Coach of Indus Valley School Mr. Amar Chauhan will provide Self Defense training to the students.
2	120 to 150 Students can take part in the Taekwondo Activity.
3	Discussion held with Mr. Amar Chauhan (Indus Valley School) on the outcome of the Activity. He suggested that the Taekwondo Session would take place for 2 days as per convenience.
4	The duration of the activity will be of 1 to 1nd half hour. This Training may take place on 8 th - 9 th March 2021.
5	Students have to wear the comfortable costume so that they can easily take part in this activity.

1. Mr. ManojKaushik

2. Ms. Charu Ahluwalia

3. Ms. Devanshi Arora

Manoj
04-03-21
Charu
4/03/21
Devanshi
4/3/21

Dr. Neetu Malhotra (h.c.)
HOD – SFI, IQAC Coordinator

Dr. Vandana Jaglan
Principal, SFI



SATYAM FASHION INSTITUTE

NOIDA

.....Alumni..... Cell

Minutes of the Meeting held on 10 March 2016

Agenda of the meeting: Regarding Alumni Meet







Name of persons present:

1. Ms Neetu Malhotra
2. Ms Vandana Jaglan
3. Ms Khushboo Sharma
4. Ms Ayushi Mittal
5. Ms Shagun Gaba
6. Ms Ritu

Summary:

1. Alumni meet has been planned for the sfi passed out students. Alumni
 2. Alumni cell will organize alumni meet on 19th March 2016
 3. Comedian Mr Jindrapal will be invited by Alumni cell for the Interaction
 4. Dance will be performed by Ms Rajni & Ms Anshika during alumni meet
 5. Which will be supervised by cultural cell.
- food arrangements & gifts will be arranged by alumni cell for the alumni students. Media will be called for the coverage.

Name & signature of the persons present:

Principal

IQAC Coordinator

Regarding
Name



SATYAM FASHION INSTITUTE

NOIDA

.....Alumni..... Cell

Minutes of the Meeting held on02-01-2017.....

Agenda of the meeting: *Regarding alumni interaction with students*

Name of persons present:

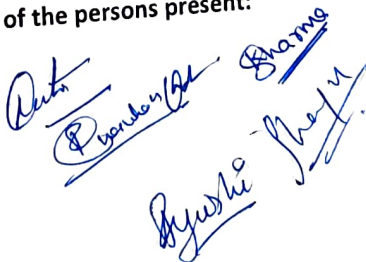
1. Ms Neetu Malhotra
2. Ms Vandana Jain
3. Ms Khushboo Sharma
4. Ms Ayushi Mittal
- 5) Ms Shagun Gumber
- 1) Ms Rita

Summary:

1. Alumni cell has planned an alumni interaction with Ms Ruchi
2. to share her Industry experience with students.
3. Food & gifts will be provided to the alumni student
4. Alumni will also share her journey at SFI
- 5.

Name & signature of the persons present:


Principal


Khushboo Sharma


IQAC Coordinator



SATYAM FASHION INSTITUTE

NOIDA

IQAC Meeting

Minutes of the Meeting held on 7th November, 2020

Agenda of the meeting:

1. Updates to be shared with the Principal and IQAC coordinator regarding the work being conducted by the cell.
2. Discussion to be held regarding further activities

Name of persons present:

1. Dr. Vandana Jaglan
2. Dr. Neetu Malhotra-hc
3. Ms. Megha Gupta
4. Ms. Devanshi Arora

Summary:

Sr. No.	Item discussed	Person responsible	Deadline (if any)
1.	Updates regarding Alumni webinars conducted for 1 st year students along with their reports.		
2.	Ways to strengthen the Alumni network to reduce exits from the Whatsapp group , to look for an alternate way to network and include the oldest senior-most batches as well.		
3.	The Principal suggested announcing 3 posts among the network along with the eligibility(depending on passing year) to apply for the post. Suggested posts were- President, Secretary & Treasurer.	Ms. Megha Ms. Devanshi	
4.	Alumni Meet for 2020 : To look at options for	Ms. Megha	

	conducting it online, need to brainstorm on the types of activities that can be conducted.	Ms. Devanshi	
5.	Alumni fund procedures to be formalised and communicated to the network	Ms. Megha Ms. Devanshi	

Name & signature of the persons present:

Megha

Devanshi

(HOD)

(Principal)

(Chairperson)



SATYAM FASHION INSTITUTE, NOIDA

AFFILIATED TO S.N.D.T. WOMEN'S UNIVERSITY




Extension Cell

Minutes of the Meeting held on 08/11/2021

Agenda of the meeting:

Discussion about the ongoing and future events.

Name of persons present:

1. Dr. Neetu Malhotra (hc) 
2. Dr. M. Alam 
3. Ms. Vandana Singh
4. Dr. Preeti Singh
5. Ms. CharuAlhuwalia 

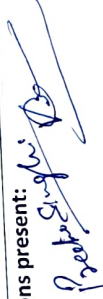
Summary:

Sr. No.	Item discussed	Person responsible	Deadline (if any)
1	All the cell members are requested to plan upcoming activities for current semester of 2021.	All the cell members	As soon as possible
2	After finalization of the list of events approval will be taken from HOD & Principal	All the cell members	As soon as possible
3	Students will be informed about the events planned by cell	All the cell members & student members	As soon as possible
4	As National Education Day is coming up in this month, Importance of newspaper activity should be done with the ground staff in the library. Children Day is also coming up in this month, Students will teach the underprivileged kids.	All the cell members & student members	Before the event

Name & signature of the persons present:



HOD & IQAC Coordinator



Principal



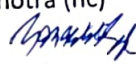

SATYAM FASHION INSTITUTE, NOIDA
AFFILIATED TO S.N.D.T. WOMEN'S UNIVERSITY

Extension Cell
Minutes of the Meeting held on 01/10/2021

Agenda of the meeting:

Discussion about the ongoing and future events.

Name of persons present:

1. Dr. Neetu Malhotra (hc)
2. Dr. M. Alam 
3. Ms. Vandana Singh
4. Dr. Preeti Singh
5. Ms. Charu Alhuwalia 

Summary:

Sr. No.	Item discussed	Person responsible	Deadline (if any)
1	All the cell members are requested to plan upcoming activities for current semester of 2021.	All the cell members	As soon as possible
2	After finalization of the list of events approval will be taken from HOD & Principal	All the cell members	As soon as possible
3	Students will be informed about the events planned by cell	All the cell members & student members	As soon as possible
4	As World Animal Day & International Girl Child Day is coming up in this month, for Animal Day students should feed street animals and for International Girl Child Day, basic of draping should be giving to the ground staff.	All the cell members & student members	Before the event

Name & signature of the persons present:



HOD & IQAC Coordinator



Principal



SATYAM FASHION INSTITUTE, NOIDA
AFFILIATED TO S.N.D.T. WOMEN'S UNIVERSITY

Extension Cell
Minutes of the Meeting held on 02/09/2021

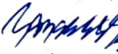
Agenda of the meeting:

Discussion about the ongoing and future events.

Name of persons present:

Discussion about the ongoing and future events.

Name of persons present:

1. Dr. Neetu Malhotra (hc)
2. Dr. M. Alam 
3. Ms. Vandana Singh
4. Dr. Preeti Singh
5. Ms. Charu Alhuwalia

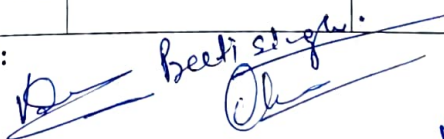
Summary:

Sr. No.	Item discussed	Person responsible	Deadline (if any)
1	All the cell members are requested to plan upcoming activities for current semester of 2021.	All the cell members	As soon as possible
2	After finalization of the list of events approval will be taken from HOD & Principal	All the cell members	As soon as possible
3	Students will be informed about the events planned by cell	All the cell members & student members	As soon as possible
4	As International Literacy Day is coming up in this month, basic of computers workshop should be giving to the ground staff.	All the cell members & student members	Before the event

Name & signature of the persons present:



HOD & IQAC Coordinator



Principal