




SATYAM FASHION INSTITUTE, NOIDA
AFFILIATED TO S.N.D.T. WOMEN'S UNIVERSITY

Date: 08.10.22

Notice


IQAC Cell Meeting

This is to inform all the IQAC members that a meeting is scheduled to be held on 10th October 2022 at 11:30 pm in the Conference Room. All are requested to join the meeting on given time to discuss the forthcoming agenda. The agenda of the meeting is attached herewith in Annexure I.


IQAC Coordinator
Satyam Fashion Institute
C-56A/14 & 15, Sector-62
Noida- 201309

Dr. Neetu Malhotra

Vice Principal & IQAC Coordinator


Principal
Satyam Fashion Institute
C-56, A/14 & 15, Sector-62
NOIDA - 201305

Dr. Vandana Jaglan

Principal & Chairperson of Academic Cell

Place: Noida

Dated: 8th October 2022

Distribution:

1. Chairperson
2. Principal
3. Vice Principal
4. Office
5. Cell Members




ANNEXURE I

Agenda of the meeting:

1. Approval for minutes of last meeting
2. Details of semester examination and practical.
3. Planning of Orientation program for New Batch 2022-23
4. Planning of DELNET awareness session for the students.
5. Planning of activities under MOU with SAI Poly clinic for the health aspects of students and staff members.
6. Planning to aware students regarding the SWAYAM NPTEL local chapter
7. Planning of Alumni Meeting with office bearers with alumni students representatives
8. Planning of selection of students for students council 2022-23
9. Planning of couture runway week 2022
10. Regular update for the Mentor mentee reports of the concern batches
11. Planning theatre workshop for the students with Alumni Association
12. Planning for paper setter name and update marks on portal
13. Planning of visit for 2nd cycle of NAAC
14. Planning of prospectus for upcoming new batch 2022-23.
15. Planning of a year calendar and newsletter 'Buzzing Bee'.
16. Planning for workshops for the students to enhance their skills in various fields.
17. Planning of curricular and extracurricular activities with the students.


IQAC Coordinator
Satyam Fashion Institute
C-56A/14 & 15, Sector-62
Noida- 201309

Dr. Neetu Malhotra
Vice Principal & IQAC Coordinator


Principal
Satyam Fashion Institute
C-56, A/14 & 15, Sector-62
NOIDA -201305

Dr. Vandana Jaglan
Principal & Chairperson of Academic Cell

SATYAM FASHION INSTITUTE

Reaccredited by NAAC 'A' Grade, CGPA: 3.18
(Affiliated to S.N.D.T. Women's University)

IQAC Cell

Minutes of the Meeting held on 10th October 2022

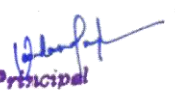
Agenda of the meeting:

1. Approval for minutes of last meeting
2. Details of semester examination and practical.
3. Planning of Orientation program for New Batch 2022-23
4. Planning of DELNET awareness session for the students.
5. Planning of activities under MOU with SAI Poly clinic for the health aspects of students and staff members.
6. Planning to aware students regarding the SWAYAM NPTEL local chapter
7. Planning of Alumni Meeting with office bearers with alumni students representatives
8. Planning of selection of students for students council 2022-23
9. Planning of couture runway week 2022
10. Regular update for the Mentor mentee reports of the concern batches
11. Planning theatre workshop for the students with Alumni Association
12. Planning for paper setter name and update marks on portal
13. Planning of visit for 2nd cycle of NAAC
14. Planning of prospectus for upcoming new batch 2022-23.
15. Planning of a year calendar and newsletter 'Buzzing Bee'.
16. Planning for workshops for the students to enhance their skills in various fields.
17. Planning of curricular and extracurricular activities with the students.

Name of persons present:

1. Dr. Vandana Jaglan (Chairperson -Academic Cells)
2. Dr. Neetu Malhotra (IQAC Coordinator)
3. Dr. M. Alam (IQAC Member)
4. Ms. Priyanka Sarkar (IQAC Member)
5. Dr. Sakshi Shail (IQAC Member)
6. Dr. Preeti Singh (IQAC Member)
7. Ms. Farah Jamal (IQAC Member)
8. Ms. Charu Ahluwalia (IQAC Member)
9. Mr. Khushal (IQAC Member)


IQAC Coordinator
Satyam Fashion Institute
C-56A/14 & 15, Sector-62
Noida- 201309


Principal
Satyam Fashion Institute
C-56, A/14 & 15, Sector-62
NOIDA -201305



10. Ms. Nilofar (Librarian)
11. Ms. Sandhya Chauhan (Technical Staff)
12. Mr. Ravi Kumar Passi (Industry Expert)
13. Ms. Sonia Jetleey (Industry Expert)
14. Mr. Rajeev Bansal (Industry Expert)
15. Ms. Aarti Bhatia (IQAC student member)
16. Ms. Shubhra (IQAC student member)
17. Ms. Akanksha Sharma (IQAC student member)
18. Ms. Asheena Grover (Alumni)
19. Ms. Mahima Malik (Alumni)

Summary:

Sr. No.	Item discussed	Person responsible	Deadline (if any)
1	Minutes of the last meeting held in March 2022 were approved and signed by the Academic cell Chairperson.	IQAC Coordinator	—
2	A brief planning of In-house & university theory and practical exams were described by the exam coordinator.	Dr. Sakshi Shail	As per university guidelines
3	Orientation program for New Batch 2022-23- It was discussed that we are inviting Mrs. Sonia Jetleey (Fashion Designer) & Mr. Manish Tripathi (Fashion Designer) as the Guest of Honour for this occasion.	Vice-Principal & Principal	--
4	DELNET session provided for the students to enhance the quality & accessibility of library. As well as discussion to make students aware about the Journal and research papers.	Library Cell	--
5	Activities under MOU with SAI Poly clinic - Satyam Fashion Institute signed MOU with Sai poly clinic to assess the general health of the students and staff. Under MOU, SFI will organize a campaign to eye check up and health check up for SFI students and staff members. It was also discussed that whenever there will be an emergency doctors can be called or get consultation on priority basis.	IQAC Cell	--




6	SWAYAM NPTEL local chapter- It was discussed that we are planning to take session about the SWYAM courses which will be start from January 2023.	Library Cell	--
7	Alumni Meeting with office bearers- Alumni Association planning a theatre workshop for the students to motivate and boost the confidence of the students. Theatre is one medium that polishes the acting skills teaching us the way of living life. Also give a strong platform to one's inner self so that energy gets channelized in a constructive manner for holistic development, personality transformation and enhanced confidence level.	Alumni Cell	--
8	Selection of students for students council 2022-23- It was discussed that we are planning to select two head member- President & Secretary for the student council 2023. This selection will be done by students through online voting forms. After the received responses we will announce the final names for the designated post of students council 2023.	Vice Principal & Principal	--
9	Couture runway week 2022- It was planned to prepare the list of students who will participate in the show and collect money from the students. So that we are plan to arrange the entire requirement for the show. Show coordinator will prepare the CRW expenditure details, bus arrangement, food expenses, trophy and gift hampers and discuss with the Heads for the further smooth execution of the show.	All faculties	--
10	Visit for 2nd cycle of NAAC- It was discussed in the meeting that all the faculty members will perform their assigned tasks given by the heads for the smooth execution of the visit.	All faculties	--
11	Prospectus for upcoming new batch 2022-23- For the upcoming designing of prospectus the design finalization and data accumulation will be done by the assigned person after the approval of heads.	Vice Principal & Principal	--



12	Year calendar and newsletter 'Buzzing Bee' - For the Yearly calendar and newsletter 'Buzzing Bee' the design finalization, data accumulation and final proofreading will be done by the heads.	Publication Cell	--
13	Curricular and extracurricular activities - Due to pandemic adverse effects faculties will focus on planning of more curricular and extracurricular activities for the students to motivate & engage them and for their better psychological development. For this we are planning various workshops such as USHA International sewing Machine, Zardosi workshop, Weaving workshop, Fevicyrl workshop and under cells we are planning different workshops.	All faculties	—
14	It was planned to prepare the name of the paper setter and marks uploaded on the portal by the university guideline.	Vice Principal & Principal	—
15	The meeting concluded with the IQAC Coordinator thanking all members for their active participation and valuable inputs in various matters.	Dr. Neetu Malhotra	--


Dr. Neetu Malhotra
 IQAC Coordinator
 Satyam Fashion Institute
 C-56A/14 & 15, Sector-62
 Noida- 201309

Dr. Neetu Malhotra
Vice Principal & IQAC Coordinator


Dr. Vandana Jaglan
 Principal
 Satyam Fashion Institute
 C-56, A/14 & 15, Sector-62
 NOIDA -201305

Dr. Vandana Jaglan
Principal & Chairperson of Academic Cell



SATYAM FASHION INSTITUTE, NOIDA

Reaccredited by NAAC 'A' Grade, CGPA: 3.18

Affiliated to SNT Women's University, Mumbai

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Attendance of the IQAC Meeting 10th October 2022

S.No.	Name of the Member	Role in the Committee	Signature
1.	Dr. Vandana Jaglan	Chairperson -Academic Cells	
2.	Dr. Neetu Malhotra	Vice Principal & IQAC Coordinator	
3.	Dr. M. Alam	IQAC Member	
4.	Ms. Priyanka Sarkar	IQAC Member	
5.	Dr. Sakshi Shail	IQAC Member	
6.	Dr. Preeti Singh	IQAC Member	
7.	Ms. Farah Jamal	IQAC Member	
8.	Ms. Charu Ahluwalia	IQAC Member	
9.	Mr. Khushal	IQAC Member	
10.	Ms. Nilofar	Librarian	
11.	Ms. Sandhya Chauhan	Technical Staff	
12.	Mr. Ravi Kumar Passi	Industry Expert	
13.	Ms. Sonia Jetleey	Industry Expert	
14.	Mr. Rajeev Bansal	Industry Expert	
15.	Ms. Aarti Bhatia	IQAC student member	
16.	Ms. Shubhra	IQAC student member	
17.	Ms. Akanksha Sharma	IQAC student member	
18.	Ms. Asheena Grover	Alumni	
19.	Ms. Mahima Malik	Alumni	

Dr. Neetu Malhotra

Vice Principal & IQAC Coordinator

Dr. Vandana Jaglan

Principal & Chairperson of Academic Cell

Principal
Satyam Fashion Institute
C-56A/14 & 15, Sector-62
NOIDA - 201305

IQAC Coordinator
Satyam Fashion Institute
C-56A/14 & 15, Sector-62
Noida- 201309




SATYAM FASHION INSTITUTE, NOIDA
AFFILIATED TO S.N.D.T. WOMEN'S UNIVERSITY

Date: 12.1.23

Notice


IQAC Cell Meeting

This is to inform all the IQAC members that a meeting is scheduled to be held on 20th January 2023 at 11:30 pm in the Conference Room. All are requested to join the meeting on given time to discuss the forthcoming agenda. The agenda of the meeting is attached herewith in Annexure I.


IQAC Coordinator
Satyam Fashion Institute
C-56A/14 & 15, Sector-62
Noida- 201309

Dr. Neetu Malhotra

Vice Principal & IQAC Coordinator


Principal
Satyam Fashion Institute
C-56, A/14 & 15, Sector-62
NOIDA - 201305

Dr. Vandana Jaglan

Principal & Chairperson of Academic Cell

Place: Noida

Dated: 12th January 2023

Distribution:


6. Chairperson
7. Principal
8. Vice Principal
9. Office
10. Cell Members




ANNEXURE I

Agenda of the meeting:

1. Approval for minutes of last meeting
2. Details of semester examination and practical.
3. Students feedback for Academic quality and college infrastructure
4. Awareness and discussion about the Swayam Nptel Local Chapter
5. Discussion on Institutional Workshop for Professional Development (FDP's, Webinar and workshops)
6. Awareness session on Fashion magazines and Journals for the students.
7. Planning of Graduation Ceremony held for batch 2017-21
8. Planning of graduation show for the final year students
9. Awareness Session on effective use of library and E-resources
10. Took membership with CII.
11. Planning of a year calendar and newsletter 'Buzzing Bee'.
12. Regular meeting with alumni association members for the update
13. Planning of curricular and extracurricular activities with the students.
14. Planning for workshops for the students to enhance their skills in various fields.
15. Discussion on regular updates with Students council members
16. Planning of revisit for 2nd cycle of NAAC
17. Planning to filling the AQAR 2021-22
18. Discussion on new & renew of MOU and Collaboration


IQAC Coordinator
Satyam Fashion Institute
C-56A/14 & 15, Sector-62
Noida- 201309

Dr. Neetu Malhotra
Vice Principal & IQAC Coordinator


Principal
Satyam Fashion Institute
C-56, A/14 & 15, Sector-62
NOIDA - 201305

Dr. Vandana Jaglan
Principal & Chairperson of Academic Cell

SATYAM FASHION INSTITUTE

Reaccredited by NAAC 'A' Grade, CGPA: 3.18
(Affiliated to S.N.D.T. Women's University)

IQAC Cell

Minutes of the Meeting held on 20th January 2023

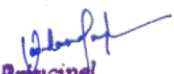
Agenda of the meeting:

1. Approval for minutes of last meeting
2. Details of semester examination and practical.
3. Students feedback for Academic quality and college infrastructure
4. Awareness and discussion about the Swayam NPTEL Local Chapter
5. Discussion on Institutional Workshop for Professional Development (FDP's, Webinar and workshops)
6. Planning of Graduation Ceremony held for batch 2017-21
7. Planning of graduation show for the final year students
8. Awareness Session on effective use of library and E-resources
9. Took membership with CII.
10. Planning of a year calendar and newsletter 'Buzzing Bee'.
11. Regular meeting with alumni association members for the update
12. Planning of curricular and extracurricular activities with the students.
13. Planning for workshops for the students to enhance their skills in various fields.
14. Discussion on regular updates with Students council members
15. Planning of revisit for 2nd cycle of NAAC
16. Planning to filling the AQAR 2021-22
17. Discussion on new & renew of MOU and Collaboration

Name of persons present:

1. Dr. Vandana Jaglan (Chairperson -Academic Cells)
2. Dr. Neetu Malhotra (IQAC Coordinator)
3. Dr. M. Alam (IQAC Member)
4. Ms. Priyanka Sarkar (IQAC Member)
5. Dr. Sakshi Shail (IQAC Member)
6. Dr. Preeti Singh (IQAC Member)
7. Ms. Farah Jamal (IQAC Member)
8. Ms. Charu Ahluwalia (IQAC Member)
9. Mr. Khushal (IQAC Member)


IQAC Coordinator
Satyam Fashion Institute
C-56A/14 & 15, Sector-62
Noida- 201309


Principal
Satyam Fashion Institute
C-56, A/14 & 15, Sector-62
NOIDA -201305



10. Ms. Nilofar (Librarian)
11. Ms. Sandhya Chauhan (Technical Staff)
12. Mr. Ravi Kumar Passi (Industry Expert)
13. Ms. Sonia Jetleey (Industry Expert)
14. Mr. Rajeev Bansal (Industry Expert)
15. Ms. Aarti Bhatia (IQAC student member)
16. Ms. Shubhra (IQAC student member)
17. Ms. Akanksha Sharma (IQAC student member)
18. Ms. Asheena Grover (Alumni)
19. Ms. Mahima Malik (Alumni)

Summary:

Sr. No.	Item discussed	Person responsible	Deadline (if any)
1.	Minutes of the last meeting held in October 2022 were approved and signed by the Academic cell Chairperson.	IQAC Coordinator	--
2.	A brief planning of In-house & university theory and practical exams were described by the exam coordinator.	Dr. Sakshi Shail	As per university guidelines
3.	IQAC cell will take a student feedback form for quality check of Academic quality and college infrastructure. A questionnaire of institutional survey will be made to take approval. After that it will be filled by students and data will be collected and documented.	IQAC Cell	--
4.	It was discussed in the meeting that a new courses list was prepared for a new session (Jul- Dec.) of the Design and Media department. And explain about the Swayam courses and timeline to all students in library classes as well as the benefits of the Swayam Online course. Then share the name of students and swayam courses list to the concerned person.	Library Cell	—




5.	Alumni meeting were held by alumni cell members to strengthen the alumni network and they share their experiences to the students related to the future aspects. As well as Alumni cell will plan and discussion about the Distinguished alumni award and nomination for the different categories related to the awards. For the nomination alumni cell will prepare a Google form and circulate with Alumni. And also planned to felicitate alumni according to the nominated categories in the college premises.	Alumni Cell	--
6.	It was suggested that all faculty members focus on their professional development through FDPs and enroll themselves for further studies. And they attended webinars through virtual mode to enhance their knowledge regarding different fields.	All Faculties	--
7.	Graduation ceremony held for 2017-21 batch students as per convocation guidelines of SNTD university. As well as Graduation show will plan by the department of SFI final year students to show their creativity and their collection on the day of show.	Vice Principal & Principal	—
8.	Awareness Session on effective use of library and E-resources- It was discussed in the meeting that regular awareness session will be conducted by the Library cell to educate the students, how to access the articles, e-books, journals, and research materials easily from anywhere, at any time.	Library Cell	—
	Took membership of the Confederation of Indian Industry (CII). This esteemed alliance will promise healthier industry relations and increased opportunities for students in the future.	Library Cell	--
9.	Planning of revisit for 2nd cycle of NAAC- All the members of SFI will perform the assigned duties given by Heads for the smooth execution of work.	IQAC Cell	--



10.	Planning to filling the AQAR 2021-22- AQAR 2022-23 criterion wise data template and uploads need to be completed by the assigned person.	IQAC Cell	--
11.	Discussion on new & renew of MOU and Collaboration- It was discussed that SFI has signed and various MOU with several companies, proprietors and organizations to provide avenue for the student exchange, internship, on the job trainings, field trips, research as well as other academic and co-curriculum activities. And renew already signed MOU with further collaboration.	IQAC Cell	--
12.	Discussed about formation, layout, and content of prospectus for upcoming new batch.	Dr. Neetu Malhotra	--
13.	It was planned to give a year calendar to the industries which will reflect the entire activities of college.	Dr. Neetu Malhotra	--


 IQAC Coordinator
 Satyam Fashion Institute
 C-56A/14 & 15, Sector-62
 Noida- 201309

Dr. Neetu Malhotra
Vice Principal & IQAC Coordinator


 Principal
 Satyam Fashion Institute
 C-56, A/14 & 15, Sector-62
 NOIDA - 201305

Dr. Vandana Jaglan
Principal & Chairperson of Academic Cell



SATYAM FASHION INSTITUTE, NOIDA

Reaccredited by NAAC 'A' Grade, CGPA: 3.18

Affiliated to SNDT Women's University, Mumbai

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Attendance of the IQAC Meeting 20th January 2023

S.No.	Name of the Member	Role In the Committee	Signature
1.	Dr. Vandana Jaglan	Chairperson -Academic Cells	
2.	Dr. Neetu Malhotra	IQAC Coordinator	
3.	Dr. M. Alam	IQAC Member	
4.	Ms. Priyanka Sarkar	IQAC Member	
5.	Dr. Sakshi Shail	IQAC Member	
6.	Dr. Preeti Singh	IQAC Member	
7.	Ms. Farah Jamal	IQAC Member	
8.	Ms. Charu Ahluwalia	IQAC Member	
9.	Mr. Khushal	IQAC Member	
10.	Ms. Nilofar	Librarian	
11.	Ms. Sandhya Chauhan	Technical Staff	
12.	Mr. Ravi Kumar Passi	Industry Expert	
13.	Ms. Sonia Jetleey	Industry Expert	
14.	Mr. Rajeev Bansal	Industry Expert	
15.	Ms. Aarti Bhatia	IQAC student member	
16.	Ms. Shubhra	IQAC student member	
17.	Ms. Akanksha Sharma	IQAC student member	
18.	Ms. Asheena Grover	Alumni	
19.	Ms. Mahima Malik	Alumni	

Dr. Neetu Malhotra

Vice Principal & IQAC Coordinator

Dr. Vandana Jaglan

Principal & Chairperson of Academic Cell

IQAC Coordinator
Satyam Fashion Institute
C-56A/14 & 15, Sector-62
Noida- 201309

Principal
Satyam Fashion Institute
C-56, A/14 & 15, Sector-62
NOIDA - 201305



SATYAM FASHION INSTITUTE, NOIDA
AFFILIATED TO S.N.D.T. WOMEN'S UNIVERSITY

Date: 03.04.23


Notice

IQAC Cell Meeting

This is to inform all the IQAC members that a meeting is scheduled to be held on 6th April 2023 at 12:30 pm in the Conference Room. All are requested to join the meeting on given time to discuss the forthcoming agenda. The agenda of the meeting is attached herewith in Annexure I.


IQAC Coordinator
Satyam Fashion Institute
C-56A/14 & 15, Sector-62
Noida- 201309

Dr. Neetu Malhotra
Vice Principal & IQAC Coordinator


Principal
Satyam Fashion Institute
C-56, A/14 & 15, Sector-62
NOIDA - 201305

Dr. Vandana Jaglan
Principal & Chairperson of Academic Cell

Place: Noida

Dated: 3rd April 2023

Distribution:

1. Chairperson
2. Principal
3. Vice Principal
4. Office
5. Cell Members




ANNEXURE I

Agenda of the meeting:

1. Approval for minutes of last meeting
2. Details of semester examination and practical
3. Students feedback for Academic quality and college infrastructure
4. Planning regarding the students selection for Earn while you learn scheme
5. Provide Guidance regarding Swayam Nptel Local Chapter certification course
6. Planning about the Books addition in library for the students & took membership renewal of DELNET
7. Planning of book exhibition in library to enrich our collection.
8. Planning for workshops for the students to enhance their skills in various field.
9. W 20 activity
10. Planning for Academic and Administrative audit 2022-23
11. Regular update for the Mentor mentee reports of the concern batches
12. Planning for paper setter name and update marks on portal
13. Awareness Session on effective use of library and E-resources
14. Regular meeting with alumni association members for the update
15. Regular updates regarding workshops conducted by the department for the students to enhance their skills in various fields.
16. Discussion and updates regarding to filling the AQAR 2021-22


IQAC Coordinator
Satyam Fashion Institute
C-56A/14 & 15, Sector-62
Noida- 201309

Dr. Neetu Malhotra
Vice Principal & IQAC Coordinator


Principal
Satyam Fashion Institute
C-56, A/14 & 15, Sector-62
NOIDA - 201305

Dr. Vandana Jaglan
Principal & Chairperson of Academic Cell

SATYAM FASHION INSTITUTE

Reaccredited by NAAC 'A' Grade, CGPA: 3.18
(Affiliated to S.N.D.T. Women's University)

IQAC Cell

Minutes of the Meeting held on 6th April 2023

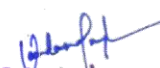
Agenda of the meeting:

1. Approval for minutes of last meeting
2. Details of semester examination and practical
3. Students feedback for Academic quality and college infrastructure
4. Planning regarding the students selection for Earn while you learn scheme
5. Provide Guidance regarding Swayam Nptel Local Chapter certification course
6. Planning about the Books addition in library for the students & took membership renewal of DELNET
7. Planning of book exhibition in library to enrich our collection.
8. Planning for workshops for the students to enhance their skills in various field.
9. W 20 activity
10. Planning for Academic and Administrative audit 2022-23
11. Update regarding Mentor mentee report of the students
12. Planning for paper setter name and update marks on portal
13. Awareness Session on effective use of library and E-resources
14. Regular meeting with alumni association members for the update
15. Regular updates regarding workshops conducted by the department for the students to enhance their skills in various fields.
16. Discussion and updates regarding to filling the AQAR 2021-22

Name of persons present:

1. Dr. Vandana Jaglan (Chairperson -Academic Cells)
2. Dr. Neetu Malhotra (IQAC Coordinator)
3. Dr. M. Alam (IQAC Member)
4. Ms. Priyanka Sarkar (IQAC Member)
5. Dr. Sakshi Shail (IQAC Member)
6. Dr. Preeti Singh (IQAC Member)
7. Ms. Farah Jamal (IQAC Member)
8. Ms. Charu Ahluwalia (IQAC Member)
9. Mr. Khushal (IQAC Member)


IQAC Coordinator
Satyam Fashion Institute
C-56A/14 & 15, Sector-62
Noida- 201309


Principal
Satyam Fashion Institute
C-56, A/14 & 15, Sector-62
NOIDA -201305



10. Ms. Nilofar (Librarian)
11. Ms. Sandhya Chauhan (Technical Staff)
12. Mr. Ravi Kumar Passi (Industry Expert)
13. Ms. Sonia Jetleey (Industry Expert)
14. Mr. Rajeev Bansal (Industry Expert)
15. Ms. Aarti Bhatia (IQAC student member)
16. Ms. Shubhra (IQAC student member)
17. Ms. Akanksha Sharma (IQAC student member)
18. Ms. Asheena Grover (Alumni)
19. Ms. Mahima Malik (Alumni)

Summary:


Sr. No.	Item discussed	Person responsible	Deadline (if any)
1	Minutes of the last meeting held in January 2023 were approved and signed by the Academic cell Chairperson.	IQAC Coordinator	—
2	A brief planning of In-house & university theory and practical exams were described by the exam coordinator.	Dr. Sakshi Shail	As per university guidelines
3	IQAC cell will take a student feedback form for quality check of Academic quality and college infrastructure. A questionnaire of institutional survey will be made to take approval. After that it will be filled by students and data will be collected and documented.	IQAC Cell	--
4	Earn while you learn scheme- It was discussed that we can felicitate our students under “Earn while you learn scheme”. In this, students had an opportunity to design their products and college provide platform to these students to enhance & develop the entrepreneur skills.	Vice Principal & Principal	--
5	SWAYAM NPTEL Local Chapter- Provide Guidance regarding Swayam Nptel Local Chapter certification course to the students and motivate them to complete their assignments on the given timelines.	Library Cell	--




6	Library Enrichment- It was discussed that we are planning about the Books addition in library to enhance the quality & accessibility for the students. As well as membership with DELNET for the E-Library utilization for students and faculty members	Library Cell	--
7	Book exhibition in library- Library cell will organize the Book Exhibitions to provide an open platform to institute fraternity to visit, choice, review, recommend and procure the books displayed by the vendors. The faculty members and students of SFI can review each book and recommend to strengthening the physical book collection of Library.	Library Cell	—
8	Planning for workshops for the students to enhance their skills in various fields. Regular updates regarding workshops conducted by the department for the students to enhance their skills in various fields.	Concerned Faculty	--
9	Academic and administrative audit to be conducted for all the Departments after the semester end.	Office Personal	--
10	Mentor mentee report of the students- Mentoring is required for students to achieve emotional stability and to promote clarity in thinking and decision-making for overall programme. Each teacher is assigned some students. They meet at regular interval to discuss, clarify and share various problems which may be personal, domestic, academic etc. Evidence of success of the practice includes better results in the examinations, more regular attendance, increased participation in co-curricular activities, better discipline on campus and respectful relationship between teachers and students.	IQAC Cell	--
11	It was planned to prepare the name of the paper setter and marks uploaded on the portal by the university guideline.	Vice Principal & Principal	—
12	Awareness Session on effective use of library and E-resources- It was discussed in the meeting that regular awareness session will be conducted by the Library cell to educate the students, how to access the articles, e-books, journals, and research materials easily from anywhere, at any time.	Library Cell	—



13	Alumni association- Regular meeting with alumni association members will be organized by the Alumni cell members.	Alumni Cell	--
14	Updates regarding to filling the AQAR 2021-22- Regular updates regarding AQAR 2021-22 will discuss with the Heads.	IQAC Cell	--
15	The meeting concluded with the IQAC Coordinator thanking all members for their active participation and valuable inputs in various matters.	Dr. Neetu Malhotra	--


 IQAC Coordinator
 Satyam Fashion Institute
 C-56A/14 & 15, Sector-62
 Noida- 201309

Dr. Neetu Malhotra
Vice Principal & IQAC Coordinator


 Principal
 Satyam Fashion Institute
 C-56, A/14 & 15, Sector-62
 NOIDA - 201305

Dr. Vandana Jaglan
Principal & Chairperson of Academic Cell



SATYAM FASHION INSTITUTE, NOIDA

Reaccredited by NAAC 'A' Grade, CGPA: 3.18

Affiliated to SNDT Women's University, Mumbai

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Attendance of the IQAC Meeting 6th April 2023

S.No.	Name of the Member	Role in the Committee	Signature
1.	Dr. Vandana Jaglan	Chairperson -Academic Cells	
2.	Dr. Neetu Malhotra	IQAC Coordinator	
3.	Dr. M. Alam	IQAC Member	
4.	Ms. Priyanka Sarkar	IQAC Member	
5.	Dr. Sakshi Shail	IQAC Member	
6.	Dr. Preeti Singh	IQAC Member	
7.	Ms. Farah Jamal	IQAC Member	
8.	Ms. Charu Ahluwalia	IQAC Member	
9.	Mr. Khushal	IQAC Member	
10.	Ms. Nilofar	Librarian	
11.	Ms. Sandhya Chauhan	Technical Staff	
12.	Mr. Ravi Kumar Passi	Industry Expert	
13.	Ms. Sonia Jetleey	Industry Expert	
14.	Mr. Rajeev Bansal	Industry Expert	
15.	Ms. Aarti Bhatia	IQAC student member	
16.	Ms. Shubhra	IQAC student member	
17.	Ms. Akanksha Sharma	IQAC student member	
18.	Ms. Asheena Grover	Alumni	
19.	Ms. Mahima Malik	Alumni	

Dr. Neetu Malhotra

Vice Principal & IQAC Coordinator

Dr. Vandana Jaglan

Principal & Chairperson of Academic Cell

IQAC Coordinator
Satyam Fashion Institute
C-56A/14 & 15, Sector-62
Noida- 201309

Principal
Satyam Fashion Institute
C-56, A/14 & 15, Sector-62
NOIDA -201305



SATYAM FASHION INSTITUTE, NOIDA

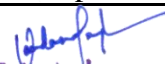
Reaccredited by NAAC 'A' Grade, CGPA: 3.18

Affiliated to SNDT Women's University, Mumbai

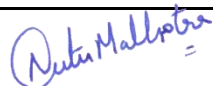
IQAC Cell ACTION TAKEN REPORT (2022-23)


Sr. No.	PLAN OF ACTION	ACTION TAKEN (at the end of year)
1	To strengthen the Green initiatives in the institute	<p>The mission of SFI is to provide our students with a practical education that will raise their awareness of environmental issues and the need for a healthy future. Green initiatives were implemented on campus by enacting policies such as-</p> <p>Energy Policy: The organization has consciously worked to lower its energy usage. To gather sustainable energy, a 40 KW solar panel system is in use since 2018. Apart from that, LED lights have been used. Continuously students are taught by their teachers to turn off the lights when not in use and are encouraged to do so.</p> <p>Water Policy- The goals of SFI's water conservation activities include ensuring water supply, conserving energy, and conserving habitat. any reduction that reduces resource waste, water use, or loss. Keeping the purity of the water safe. The campus also has an initiative for rainwater harvesting tanks.</p> <p>Green Practices- In order to develop recycled and reused goods, teachers at the SFI campus are teaching students how to make things out of paper, fabric, and any other waste material continuously. Additionally, more trees were planted on campus, outside of classrooms, and environment day was observed to promote the habit of conserving the environment by avoiding the use of plastic. Departmental competitions were held to encourage students to be more environmentally conscious and interested in keeping the campus green as a long-term practice.</p>


IQAC Coordinator
Satyam Fashion Institute
C-56A/14 & 15, Sector-62
Noida- 201309

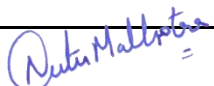

Principal
Satyam Fashion Institute
C-56, A/14 & 15, Sector-62
NOIDA - 201305


		<p>Waste policy- The institute has made a concerted effort to split the bins into three categories for the sake of the environment: recyclable garbage, kitchen waste, and non-biodegradable waste. Scrap laptops, printers, smart phones, and other electronic devices will be sold to authorize recycling merchants. A hierarchical strategy to waste management is used by reducing, reusing, and Recycling.</p>
2	To encourage a culture of research in academia and among students	<p>The Journal "Design Quest," published biannually by Satyam Fashion Institute. The Quality of Education and Research at the Institute is being enhanced in the field of research with the support of this initiative. Additionally, the standard of research papers they write during their graduation year and the promotion of outside research to advance new design methodologies in academia and business.</p>
3	To enhance the organization's standards (AAA) for academic and administrative operations	<p>Satyam Fashion Audit Committee formed a three-member committee to perform an Academic Audit of the college. The Audit Committee was composed of the External Members. The goal of an academic audit is to urge departments or programmes to examine their "education quality processes"-the core faculty activities required to develop, ensure, and continuously enhance the quality of teaching and learning. AAA is conducted on a regular basis yearly. AAA conducted on 29th August 2022 by the External Audit Committee Dr. Nalini Patil, Dean (Addl. Charge), Faculty of Interdisciplinary Studies, Principal, SNDT College Of Education, Maharshi Karve Vidya Vihar, Karve Road, Pune, Dr. Nidhi Sisodia, Department of Chemical Quality and Research & Development, NITRA, Uttar Pradesh & Dr. Archana Jain, Department of Home Science, Vivekananda College, University of Delhi.</p> <p>The team visit was intended to assess and appreciate along with some suggestions which were given for further improvement in the Institute. The audit team congratulated the Satyam team for its efforts towards best teaching practice, using ICT in education, Faculty Development Programmes organized on regular basis, Infrastructural improvements, Internship & Placements Programme, quality of Teaching and motivation of students entrepreneur by providing platform ABHIVYAKTI. The team also interacted with all departments of teaching and non-teaching staff, as well as the institution's Principal, Vice Principal and</p>


 IQAC Coordinator
 Satyam Fashion Institute
 C-56A/14 & 15, Sector-62
 Noida- 201309

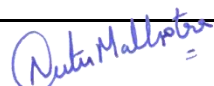

 Principal
 Satyam Fashion Institute
 C-56, A/14 & 15, Sector-62
 NOIDA - 201305


		Management. The team went around the entire campus, including the hostel, gym, library, and all departments and labs. The interaction offered a method about the Functioning of many sections within the institution.
4	Initiatives for student's through MOU & Industry linkages	<p>Satyam Fashion Institute joined the Confederation of Indian Industry (CII) in order to further its mission of collaborating with the government and industry to develop and maintain an environment that supports industry growth in India. CII provided webinars on quality efforts, and it also gave faculty and students certifications.</p> <p>Satyam Fashion Institute also signed an MOU with Sai Polyclinic, LIVA, Celestial Lifestyle LLP, Bharatpuria Siksha Samiti and R & A Silk International to enhance employability of students and to give adequate exposure to industrial practice by way of internship and industrial visits. The MOU also paves way for conducting conferences, seminars, and workshops on topics of mutual interest.</p> <p>Apart from this, the Institute holds various strong Fashion Industry linkages.</p>
5	To collect feedback on curriculum	Feedback on curriculum was collected from students, alumni, and parents via Google form at the end of the year. The analysis has been duly signed by the principal And uploaded on the website.
6	Entrepreneurship Scheme	To give a platform to the students for earning during their learning in the Campus. Satyam Fashion Institute has been regularly facilitating our students an 'Earn While You Learn' scheme. This programme gives to the students hands on experience and confidence thereby preparing them better for taking up jobs in future. SFI felicitated 23 students with prize money for their excellent work during the academic year 2022-23. Learning by doing' and 'earning by learning' is one of the most important pillars of future career development.
7	To build Alumni Network	The SFI- Alumni Association organizes numerous programmes and provides significant support to our students. The Association provides students with increased opportunities for growth and holistic development by expanding their skill set through interactive workshops and activities held throughout the year. Every year, the institution conducts an Alumni Annual Meeting to enhance interaction among management, faculty members, and alumni. The alumni organization is consistently active in ensuring attendance At meetings and providing alumni with updates on their


 IQAC Coordinator
 Satyam Fashion Institute
 C-56A/14 & 15, Sector-62
 Noida- 201309



 Principal
 Satyam Fashion Institute
 C-56, A/14 & 15, Sector-62
 NOIDA - 201305


		job advancement. As well as organized an award ceremony event for its Alumni's and honored them with the prestigious awards and certificates. Satyam fashion institute believes in staying in touch with its alumni with an aim to guide and motivate them.
8	To promote faculty development initiatives	To promote quality research, academic integrity, and publication Dr. Neetu Malhotra, Vice Principal- SFI has published 3 papers in UGC Care Journal & 1 paper in Scopus. Total 10 FDP's were attended by the faculty members in the academic year 2022-23.
9	To arrange educational visits and workshop	<p>Various industrial visits and educational workshops were organized during the Academic year to help the students in practical understanding and provide knowledge for the field work in the Fashion Industry such as</p> <ul style="list-style-type: none"> • Visit to Denim Show • Gartex Texprocess Expo in Pragati Maidan, New Delhi • National and International fairs held in Delhi-NCR • Visits to Different Export House(Noida) • Leather market (Karol Bagh) • National Gallery of Art, (Delhi) • Chandni Chowk (Jewellery Market) • Visit to LIVA Studio (Head office) • Visit to Jawaharlal Nehru Stadium, New Delhi. • Visit to Delhi World Book Fair • Jewellery Making workshop • workshop on Union Budget 2023
10	Career Development through Placement Drive	Satyam Fashion Institute, Noida organized "Campus Placement Drive" Under Placement Assistance Cell For the Final Year students. Different companies like Mango, Myntra, just to name a few, showed their interest and coordinated with Satyam Fashion Institute for this placement selection.
11	To organize a Medical Awareness Camp at the Institute.	<p>Satyam Group of Institutions, Noida under the IQAC Cell organized a Training and Health checkup Program in the college premises in association with Sai Poly Clinic on 28th October, 2022.</p> <ul style="list-style-type: none"> • For office staff 'First Aid Medical Help' training was provided, around 5 staff members attended the training. It was a successful venture as all the members learned first aid Medical help for emergency purposes. • The camp focused on the optical health of all the members of Satyam Group of Institution. Including students, teaching and non-teaching staff. Almost


 IQAC Coordinator
 Satyam Fashion Institute
 C-56A/14 & 15, Sector-62
 Noida- 201309


 Principal
 Satyam Fashion Institute
 C-56, A (14 & 15, Sector-62)
 NOIDA - 201305

		<p>110 members went for a general health checkup which included blood pressure, temperature, and pulse and oxygen level of an individual.</p> <ul style="list-style-type: none"> ● SFI also organized an Eye Checkup camp in collaboration with Precision Optics Sect. 50 Noida on 19th January, 2023. All the students got their eyes checked including teaching faculties, staff etc. The camp focused on the optical health of all the members of satyam Group of Institution. It was a successful Venture as all the members went for an eye checkup. ● Satyam Fashion Institute, Noida organized a blood donation camp in collaboration with SAI POLYCLINIC on 10th November, 2022 under the IQAC extension cell for its students and faculty members. The camp aimed to contribute to society by donating blood. Plenty of students and faculty stepped forward to contribute to society and make this event successful.
12	To promote the Craft Cluster work in collaboration with Artisans	To felicitate Noida Haat Authorities for giving wonderful opportunity to the SFI students for craft cluster project Satyam Fashion Institute invited artisans on 29th October, 2022. A Craft Bazaar was held to train the students, display and sell their handmade products. SFI students were trained through them and the artisans imparted their knowledge and skills to our students. It was a great opportunity for students of Satyam Fashion Institute to learn from those artisans who have been working for the upliftment of crafts for the past many years. Learning the skills directly from the artisans always gives a different exposure and it is a life time Opportunity.
13	To implement more Value added program in the Institute as per NEP 2020 Guidelines	<p>Satyam Fashion Institute implemented Value Added Courses for the academic year 2022-2023. The matter was discussed in the Academic meeting which has been approved for the academic and overall career growth of the students. These courses were added for guiding and motivating the students to enhance their growth and professional development.</p> <p>The Value Added Courses for the academic year 2022-2023 were-</p> <ul style="list-style-type: none"> ● Usha International Workshop ● Aagaaz-Theatre Workshop
14	To organize various Cultural Programs in the Institute	SFI organized several cultural events like Triptych 2023, Saraswati Pooja on Basant Panchmi, Holi & Diwali Celebration, Ganesh Chaturthi, Vishwakarma



 IQAC Coordinator
 Satyam Fashion Institute
 C-56A/14 & 15, Sector-62
 Noida- 201309


 Principal
 Satyam Fashion Institute
 C-56, A/14 & 15, Sector-62
 NOIDA - 201305

		<p>Pooja and many more. SFI celebrated India's 74th Republic Day and paid a tribute to our freedom fighters who have contributed towards building our nation. Students of SFI performed on patriotic medleys and gave singing performances. All the staff members and teachers of SFI, Noida unfurled the national flag on this day.</p> <p>Fashion is a reflection of contemporary society. The talented students of Satyam Fashion Institute organized "TRIPTYCH 2023" on March 4th 2023 and showcased the innovative and exquisite collection. Their collection was contemporary, drawing inspiration from various fashion eras, and was well received by the respective audience. Triptych 2023 was a gala event of 14 collections managed and presented by the final year batches of all four departments.</p>
15	NAAC Cycle 2 Affiliation visit	<p>SFI has successfully conducted the NAAC Accreditation & assessment of NAAC Cycle visit on 20th & 21st January 2023 and successfully awarded the prestigious 'A' Grade with a commendable CGPA of 3.18 by the National Assessment and Accreditation Council (NAAC) in its Cycle 2. This remarkable achievement is an example of the unwavering dedication and excellence demonstrated by our institution. The NAAC accreditation is a highly recognized and respected evaluation process that assesses the overall quality and performance of educational institutions in India. The 'A' Grade signifies that Satyam Fashion Institute has demonstrated exceptional standards in various key areas, including teaching methodologies, learning, infrastructure, research, governance, student support services, and more.</p>
16	Introduction of CHETNA (Centre for Health Education, Training and Nutrition Awareness) Programme of SNDT University	<p>As per the SNDT University Guidelines, SFI introduced 4 Chetna programmes for the students. The names of the programme is as follows:</p> <ol style="list-style-type: none"> 1. Craft Based Design Products 2. Digital Illustration for Fashion Industry 3. Sustainable Fashion & Lifestyle accessories 4. Product Photography


 IQAC Coordinator
 Satyam Fashion Institute
 C-56A/14 & 15, Sector-62
 Noida- 201309

Dr. Neetu Malhotra
Vice Principal & IQAC Coordinator


 Principal
 Satyam Fashion Institute
 C-56, A/14 & 15, Sector-62
 NOIDA - 201305

Dr. Vandana Jaglan
Principal & Chairperson of Academic cells